WHITEHALL-COPLAY SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES

Monday, January 13, 2020 – 7:00 p.m.

1. CALL TO ORDER................................................................. President Mr. Grim

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ATTENDANCE (ROLL CALL)

   The meeting was called to order at 7:00 p.m. by the President, Mr. Grim.
   Present were: Mr. Fonzone, Mrs. Gaugler, Dr. Hartman, Mrs. Koren, Mr. Leiner, Mr. Makhoul, Mr. Shields, and Mr. Williams.
   Also present were Dr. Hackett, Mr. Schiffert, Mr. Malay, and Attorney Sultanik.

4. NOTICE OF EXECUTIVE SESSION(S)

   A. Monday, January 13, 2020 at 6:30 p.m. for discussion of personnel matters.

5. MINUTES OF PREVIOUS MEETINGS

   A. The minutes of the December 9, 2019 School Board Meeting be approved as presented.

   B. The minutes of the December 16, 2019 Education/Student Activities Committee, Operations/Transportation Committee, and Finance/Personnel Committee meetings be approved as presented.

   Moved: Mr. Leiner; Seconded Mr. Fonzone,
   Vote:  Yes 9, No 0, Abstention 0, Absent 0. Motion carried

6. RECOGNITIONS AND PRESENTATIONS

   A. School Board Appreciation Month - Dr. Hackett

       Dr. Hackett read a declaration and thanked the Board Members for their service.
B. Thank you to the Lafarge Cement Company for the donation of twenty holiday food baskets for our families. - Dr. Hackett

Dr. Hackett thanked the Lafarge Cement Company for their donation.

C. Thank you to the St. John’s UCC, Fullerton and their Girl Scout troop for the donation of hats, gloves and scarves for students in need of winter items. - Dr. Hackett

Dr. Hackett thanked St. John’s U.C.C., Fullerton and their Girls Scout troop for their donation.

D. Student Council Representatives - Bella Hoffman, President and Grady Schmeckenbecher, Vice President

Bella Hoffman spoke about student council volunteers assisting at Gockley’s “Lil Shopper Shop” and the “Spirit” sale. Council is still putting forth great efforts in to their MiniTHON planning. This year’s goal is $15,000 and has already raised $650! The theme is “Blast Away Childhood Cancer” and they are asking students to dress as aliens or wear neon colors. MiniTHON will be held in the high school gymnasium on March 6, 2020. Currently, they are trying to obtain raffle prizes and donations of supplies from local businesses. Discussion and planning for the March Madness activity period has begun.

E. Middle School Presentation - Mrs. Friebolin

Mrs. Friebolin provided a Google Slides presentation to the Board members highlighting the Whitehall-Coplay school district brand and philosophy. Featured in the presentation were the Coffee Shop, specials, Fun with Experiments, Serving Our Community, and Fall Pep Rally along with classroom activities, assemblies and sporting events.

7. CORRESPONDENCE TO THE BOARD

No formal correspondence presented

8. PUBLIC PARTICIPATION

Mr. John Wieand, 202 American St., Whitehall, PA, 18052, came before the Board with questions regarding the current six (6) day law and why the district is using that as a guide to fly the POW/MIA flag with the American flag in front of the Whitehall High School. Mr. Wieand is requesting that the Board reconsider flying the POW/MIA flag all year long to honor the alumni. Mr. Grim indicated that the Board is standing firm on their decision and will abide by the six (6) day law.

9. EXECUTIVE COMMITTEE MATTERS

None
10. FISCAL REPORT

A. Treasurer’s Report:

Accept the report of the Treasurer as follows: (Attachment A)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance as of 12/01/19</td>
<td>$ 380,461.84</td>
</tr>
<tr>
<td>Receipts</td>
<td>$ 10,447,296.45</td>
</tr>
<tr>
<td>Investments Matured</td>
<td>$ 5,950,000.00</td>
</tr>
<tr>
<td>Total Cash Available</td>
<td>$ 16,777,758.29</td>
</tr>
<tr>
<td>Expenses</td>
<td>$ 8,846,471.59</td>
</tr>
<tr>
<td>Funds Invested</td>
<td>$ 5,700,000.00</td>
</tr>
<tr>
<td>Cash Balance as of 12/31/19</td>
<td>$ 2,231,286.70</td>
</tr>
</tbody>
</table>

B. Approve Bills and Salaries:

Approve Bills and Salaries for the various funds: (Attachment B)

1. General Fund
2. Cafeteria Fund
3. Capital Projects Fund

Roll Call
Moved: Mr. Williams; Seconded Mr. Leiner
Vote: Yes 9, No 0, Abstention 0, Absent 0. Motion carried

11. FINANCE COMMITTEE MATTERS

A. Approve Per Capita Tax Exonerations and/or Tax Refunds:

1. Authorize refund of the attached Whitehall-Coplay School District Per Capita and/or Real Estate Taxes in the amount of and for the reasons stated. (Attachment C)

Roll Call
Moved: Mr. Williams; Seconded Mr. Fonzone,
Vote: Yes 9, No 0, Abstention 0, Absent 0. Motion carried

B. Adopt 2020 - 2021 Preliminary Budget:

Adopt the Preliminary General Fund Budget of the Whitehall-Coplay School District for the 2020 - 2021 school year. (Attachment D)

Roll Call
Moved: Mr. Williams; Seconded Mr. Shields,
Vote: Yes 8, No 1 (Koren), Abstention 0, Absent 0. Motion carried
11. **FINANCE COMMITTEE MATTERS – continued**

C. **Authorize Administration to Apply for Act 1 Budget Exceptions:**

Authorize the Administration to apply to the Pennsylvania Department of Education for Act 1 Referendum exceptions as permitted in the above adopted preliminary budget.

Roll Call
Moved: Mr. Williams; Seconded Mr. Grim,
Vote: Yes 8, No 1 (Leiner), Abstention 0, Absent 0. Motion carried

D. **Approve the GASB 75 Valuation Agreement:**

Approve the GASB 75 Valuation Agreement with Conrad Siegel Actuaries through the Pennsylvania Trust as per the attached agreement. (Attachment E)

E. **Receipt of Independent Auditor’s Report:**

Approve the Independent Auditor’s report for fiscal year ending June 30, 2019 as prepared by the District’s auditor Buckno Lisicky & Company. Reports inserted in permanent minutes. (Attachment F)

Roll Call
Moved: Mr. Williams; Seconded Mr. Leiner,
Vote: Yes 9, No 0, Abstention 0, Absent 0. Motion carried

12. **EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS**

A. **Policy Revision - Second Reading:**

The following policies have been submitted as a second reading by the Education/Student Activities Committee. (Attachment G)

Section: Pupils
Title: Attendance
Number: 204

Section: Employees
Title: Professional Development
Number: 333
12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS - continued

B. Approve Field Trip Requests:

Edward Hong, for the High School Chorale to travel to Hershey Park, Hershey, PA, to participate in the “Christmas Candylane” season on December 15, 2019. Cost to the district: one school bus.

Justin Boandl, for Science Olympiad Team to travel and compete in the Science Olympiad Competition at Juniata College in Huntington, PA on Saturday, April 25, 2020. Students would leave Friday, April 24, 2020 and return home after the competition on April 25, 2020. Requesting use of two (2) school vans. School days missed: 1.

Roll Call
Moved: Mrs. Gaugler; Seconded Mr. Fonzone,
Vote: Yes 9, No 0, Abstention 0, Absent 0.

13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS

A. Approve David Blackmore & Associates, Inc. Proposal:

Approve the Construction Testing Agreement from David Blackmore & Associates, Inc. proposal for a High School and Stadium Projects as per attachment pending solicitor and administration approval. (Attachment H)

B. Approve David Blackmore & Associates, Inc. Proposal:

Approve the proposal between David Blackmore & Associates, Inc. and the Whitehall-Coplay School District for the Geotechnical Soil Bearing Investigations and Construction Testing for the New Elementary School pending solicitor and administration approval. (Attachment I)

C. Approve Change Order for the High School Addition and Renovations Project:

Approve the following Change Order for the Whitehall High School Addition and Renovations Project: CMG of Easton, Inc. Change Order Number: GC-1. (Attachment J)

Roll Call
Moved: Mr. Grim; Seconded Mr. Leiner,
Vote: Yes 9, No 0, Abstention 0, Absent 0. Motion carried
14. **ADMINISTRATIVE MATTERS**

A. **Approve Resignations/Retirements:**

Approve the following resignations/retirements:

Kathleen Long, paraeducator at the High School, effective January 6, 2020 at the close of business. (Resignation)

William Edwards, security at the High School, effective January 10, 2020 at the close of business. (Resignation)

Julie Rutt, Student Council advisor at the Middle School, effective January 22, 2020 at the close of business. (Resignation)

Megan Desthers, paraeducator at Gockley Elementary School, effective January 31, 2020 at the close of business. (Resignation)

Lora Luchansky, school nurse at Zephyr Elementary School, effective February 28, 2020 at the close of business. (Retirement)

B. **Approve FMLA Leaves:**

Approve FMLA leave for the following:

Employee #013200, effective January 2, 2020 and not to exceed 12 weeks.

Employee #006390, effective March 24, 2020 and not to exceed 12 weeks.

C. **Approve Uncompensated Leaves:**

Approve Uncompensated Leave for the following:

Employee #014670, effective December 9, 2019 and not to exceed one year.
14. ADMINISTRATIVE MATTERS - continued

D. Approve Appointments:

Appoint the following, upon the recommendation of the Administration, pending receipt of all credentials and clearances:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Proposed Rate</th>
<th>Effective Date</th>
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</thead>
<tbody>
<tr>
<td><strong>SALARIED SUBSTITUTE</strong></td>
<td></td>
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<tr>
<td>Gayle Ganser</td>
<td>Gockley First Grade</td>
<td>$52,666</td>
<td>Second Semester of the 2019-2020 School Year</td>
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<tr>
<td>(Replacing Employee # 003125)</td>
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<tr>
<td><strong>LONG TERM SUBSTITUTE (45-89 DAYS)</strong></td>
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<tr>
<td>Megan Desthers</td>
<td>Gockley Librarian/STEM</td>
<td>$150.00</td>
<td>1/27/2020</td>
</tr>
<tr>
<td>(Replacing # 048410 – FMLA)</td>
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<tr>
<td><strong>SUPPORT STAFF</strong></td>
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<tr>
<td>Eric Bell</td>
<td>Middle School Utility Maintenance</td>
<td>$26.48/hr. day shift</td>
<td>12/23/2019</td>
</tr>
<tr>
<td>(Replacing Christopher Ernst)</td>
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<tr>
<td><strong>CAFETERIA</strong></td>
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<tr>
<td>Cheryl Rufe</td>
<td>Steckel</td>
<td>$13.50/hr. 3 hrs. /day</td>
<td>1/14/2020</td>
</tr>
<tr>
<td>(Replacing Theresa Murphy)</td>
<td></td>
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</tr>
<tr>
<td>Joann Schleder</td>
<td>Steckel</td>
<td>$13.25/hr. 3 hrs. /day</td>
<td>1/14/2020</td>
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<tr>
<td>(Replacing Cheryl Rufe - transfer)</td>
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</table>
14. **ADMINISTRATIVE MATTERS - continued**

D. **Approve Appointments - continued:**

**BUS DRIVER**

Approve the following bus drivers at salary and rates in accordance with the Bus Driver’s Agreement:

Rasha Hadeed

**COACH**

<table>
<thead>
<tr>
<th>Coach</th>
<th>Sport</th>
<th>Compensation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2019-20 Coaching</strong></td>
<td></td>
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</tr>
<tr>
<td>1. Robert Panny</td>
<td>Boys’ Tennis, Head Coach</td>
<td>$3,136</td>
</tr>
<tr>
<td><strong>2020-21 Coaching</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Michael Lelko</td>
<td>Cross Country, Head Coach</td>
<td>$3,136</td>
</tr>
<tr>
<td>2. Jennifer Bodnar</td>
<td>Field Hockey, Head Coach</td>
<td>$4,500</td>
</tr>
<tr>
<td>3. Matthew Senneca</td>
<td>Football, Head Coach</td>
<td>$9,138</td>
</tr>
<tr>
<td>4. John Conrad</td>
<td>Golf, Head Coach</td>
<td>$3,136</td>
</tr>
<tr>
<td>5. Christopher Bastidas</td>
<td>Boys’ Soccer, Head Coach</td>
<td>$4,500</td>
</tr>
<tr>
<td>6. Christopher Bleam</td>
<td>Girls’ Soccer, Head Coach</td>
<td>$4,500</td>
</tr>
<tr>
<td>7. Victoria Bobyak</td>
<td>Girls’ Volleyball, Head Coach</td>
<td>$4,500</td>
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</tbody>
</table>

E. **Approve Teacher Induction Participants:**

Approve the following as participants in the Teacher Induction Program for the 2019 – 2020 school year as per the teacher’s contract:

<table>
<thead>
<tr>
<th>Mentor</th>
<th>Mentor Amount</th>
<th>Teacher</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jacqlyn Mondschein</td>
<td>$325.00</td>
<td>Gayle Ganser</td>
</tr>
</tbody>
</table>

F. **Approve Tutorial Agreement with National Hospital for Kids in Crisis:**

Approve the Tutorial Agreement between Whitehall-Coplay School District and the National Hospital for Kids in Crisis for the provision of educational services for resident pupils. (Attachment K)

G. **Approve Residency of Institutional Children:**

Acknowledge residency of the following and their legal guardians as residents of the Whitehall-Coplay School District while receiving education at the stated institutions as per the attached confidential list. (Attachment L)
14. ADMINISTRATIVE MATTERS - continued

H. Approve Affidavits:

Approve the attached affidavits in order that the students may attend the Whitehall-Coplay School District during the 2018-2019 school year. (Attachment M)

Roll Call
Moved: Mr. Williams; Seconded Mr. Makhoul,
Vote: Yes 9, No 0, Abstention 0, Absent 0.

15. SUPERINTENDENT’S REPORT

A. PTO Plus Report

Toni Fillman, PTO Plus president, wished everyone a Happy New Year. Boosterthon went well, but should be conducted at another time of the year since December is such a busy time of year. “Lil Shopper Shop” was so much fun! Santa and Mrs. Clause were a big hit. She thanked Christmas City Studios for taking pictures at some of the events.

Upcoming events and activities include; WC-PTO Plus Book Fair Bingo night on February 7 at the Middle school and is open to all students within the district. Valentine lollipops and pencil sales begin the first week of February in all of the elementary schools.

16. UPCOMING MEETING DATES

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>January 27</td>
<td>Committee Meetings</td>
<td>4:00 p.m.</td>
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<td>Operations/Transportation</td>
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<td>Finance/Personnel</td>
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<td>Education/Student Activities</td>
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</tr>
<tr>
<td>Thursday</td>
<td>February 6</td>
<td>Special Operations/Transportation Committee Meeting</td>
<td>4:15 p.m.</td>
</tr>
<tr>
<td>Monday</td>
<td>February 10</td>
<td>School Board Meeting</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>Monday</td>
<td>February 24</td>
<td>Committee Meetings</td>
<td>4:00 p.m.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Education/Student Activities</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Operations/Transportation</td>
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<td>Finance/Personnel</td>
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</tr>
</tbody>
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17. OTHER MATTERS / INFORMATION

Dr. Hackett reminded everyone about the upcoming High School Musical; Cinderella – April 2, 3, 4 and 5.
18. **ADJOURNMENT**

A motion by Mr. Leiner, seconded by Mr. Williams, to adjourn. The meeting adjourned at 7:33 p.m.

Respectfully Submitted,

J. Michael Malay, Jr.
Board Secretary