WHITEHALL-COPLAY SCHOOL DISTRICT  
SCHOOL BOARD MEETING AGENDA  
Monday, January 13, 2020 – 7:00 p.m.

1. CALL TO ORDER……………………………………………………… President Mr. Grim

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ATTENDANCE (ROLL CALL)  
The meeting is called to order at ______ p.m. by the President, Mr. Grim ___.  
Present are: Mr. Fonzone ___, Mrs. Gaugler ___, Dr. Hartman ___.  
Mrs. Koren ___, Mr. Leiner ___, Mr. Makhoul ___, Mr. Shields ___, and Mr. Williams ___.  
Also present are Dr. Hackett ___, Mr. Schiffert ___, Mr. Malay ___ and Attorney Sultanik ___.

4. NOTICE OF EXECUTIVE SESSION(S)  
A. Monday, January 13, 2020 at 6:30 p.m. for discussion of personnel matters.

5. MINUTES OF PREVIOUS MEETINGS  
A. The minutes of the December 9, 2019 School Board Meeting be approved as presented.

B. The minutes of the December 16, 2019 Education/Student Activities Committee,  
Operations/Transportation Committee, and Finance/Personnel Committee meetings be  
approved as presented.

Moved: _______________; Seconded _______________,  
Vote: Yes ___, No ___, Abstention ___, Absent ___.

6. RECOGNITIONS AND PRESENTATIONS  
A. School Board Appreciation Month - Dr. Hackett

B. Thank you to the Lafarge Cement Company for the donation of twenty holiday food baskets for our families. - Dr. Hackett
6. RECOGNITIONS AND PRESENTATIONS - continued

C. Thank you to the St. John’s UCC, Fullerton and their Girl Scout troop for the donation of hats, gloves and scarves for students in need of winter items. - Dr. Hackett

D. Student Council Representatives - Bella Hoffman, President and Grady Schmeckenbecher, Vice President

E. Middle School Presentation - Mrs. Friebolin

7. CORRESPONDENCE TO THE BOARD

8. PUBLIC PARTICIPATION

9. EXECUTIVE COMMITTEE MATTERS

10. FISCAL REPORT

A. Treasurer’s Report:

Accept the report of the Treasurer as follows: (Attachment A)

- Balance as of 12/01/19: $380,461.84
- Receipts: $10,447,296.45
- Investments Matured: $5,950,000.00
- Total Cash Available: $16,777,758.29

- Expenses: $8,846,471.59
- Funds Invested: $5,700,000.00
- Cash Balance as of 12/31/19: $2,231,286.70

B. Approve Bills and Salaries:

Approve Bills and Salaries for the various funds: (Attachment B)

1. General Fund
2. Cafeteria Fund
3. Capital Projects Fund

Roll Call
Moved: ______________; Seconded __________
Vote: Yes ____, No ____, Abstention ____, Absent ____.
11. FINANCE COMMITTEE MATTERS

A. Approve Per Capita Tax Exonerations and/or Tax Refunds:
   1. Authorize refund of the attached Whitehall-Coplay School District Per Capita and/or Real Estate Taxes in the amount of and for the reasons stated. (Attachment C)

   Roll Call
   Moved: ______________; Seconded ______________.
   Vote: Yes _____, No _____, Abstention _____, Absent _____.

B. Adopt 2020 - 2021 Preliminary Budget:

   Adopt the Preliminary General Fund Budget of the Whitehall-Coplay School District for the 2020 - 2021 school year. (Attachment D)

   Roll Call
   Moved: ______________; Seconded ______________.
   Vote: Yes _____, No _____, Abstention _____, Absent _____.

C. Authorize Administration to Apply for Act 1 Budget Exceptions:

   Authorize the Administration to apply to the Pennsylvania Department of Education for Act 1 Referendum exceptions as permitted in the above adopted preliminary budget.

   Roll Call
   Moved: ______________; Seconded ______________.
   Vote: Yes _____, No _____, Abstention _____, Absent _____.

D. Approve the GASB 75 Valuation Agreement:

   Approve the GASB 75 Valuation Agreement with Conrad Siegel Actuaries through the Pennsylvania Trust as per the attached agreement. (Attachment E)

E. Receipt of Independent Auditor’s Report:

   Approve the Independent Auditor’s report for fiscal year ending June 30, 2019 as prepared by the District’s auditor Buckno Lisicky & Company. Reports inserted in permanent minutes. (Attachment F)

   Roll Call
   Moved: ______________; Seconded ______________.
   Vote: Yes _____, No _____, Abstention _____, Absent _____.

1/13/2020
12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS

A. **Policy Revision - Second Reading:**

The following policies have been submitted as a second reading by the Education/Student Activities Committee. (Attachment G)

- **Section:** Pupils  
  **Title:** Attendance  
  **Number:** 204

- **Section:** Employees  
  **Title:** Professional Development  
  **Number:** 333

B. **Approve Field Trip Requests:**

Edward Hong, for the High School Chorale to travel to Hershey Park, Hershey, PA, to participate in the “Christmas Candylane” season on December 15, 2019. Cost to the district: one school bus.

Justin Boandl, for Science Olympiad Team to travel and compete in the Science Olympiad Competition at Juniata College in Huntington, PA on Saturday, April 25, 2020. Students would leave Friday, April 24, 2020 and return home after the competition on April 25, 2020. Requesting use of two (2) school vans. School days missed: 1.

**Roll Call**

Moved: ____________; Seconded ______________.

Vote:  Yes _____, No _____, Abstention _____, Absent _____.

13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS

A. **Approve David Blackmore & Associates, Inc. Proposal:**

Approve the Construction Testing Agreement from David Blackmore & Associates, Inc. proposal for a High School and Stadium Projects as per attachment pending solicitor and administration approval. (Attachment H)

B. **Approve David Blackmore & Associates, Inc. Proposal:**

Approve the proposal between David Blackmore & Associates, Inc. and the Whitehall-Coplay School District for the Geotechnical Soil Bearing Investigations and Construction Testing for the New Elementary School pending solicitor and administration approval. (Attachment I)
13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS - continued

C. **Approve Change Order for the High School Addition and Renovations Project:**

Approve the following Change Order for the Whitehall High School Addition and Renovations Project: CMG of Easton, Inc. Change Order Number: GC-1. (Attachment J)

**Roll Call**

Moved: ____________; Secended ______________.  
Vote:  Yes _____, No _____, Abstention _____, Absent _____.

14. ADMINISTRATIVE MATTERS

A. **Approve Resignations/Retirements:**

Approve the following resignations/retirements:

- Kathleen Long, paraeducator at the High School, effective January 6, 2020 at the close of business. (Resignation)
- William Edwards, security at the High School, effective January 10, 2020 at the close of business. (Resignation)
- Julie Rutt, Student Council advisor at the Middle School, effective January 22, 2020 at the close of business. (Resignation)
- Megan Desthers, paraeducator at Gockley Elementary School, effective January 31, 2020 at the close of business. (Resignation)
- Lora Luchansky, school nurse at Zephyr Elementary School, effective February 28, 2020 at the close of business. (Retirement)

B. **Approve FMLA Leaves:**

Approve FMLA leave for the following:

- Employee #013200, effective January 2, 2020 and not to exceed 12 weeks.
- Employee #006390, effective March 24, 2020 and not to exceed 12 weeks.

C. **Approve Uncompensated Leaves:**

Approve Uncompensated Leave for the following:

- Employee #014670, effective December 9, 2019 and not to exceed one year.
14. ADMINISTRATIVE MATTERS - continued

D. Approve Appointments:

Appoint the following, upon the recommendation of the Administration, pending receipt of all credentials and clearances:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Proposed Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SALARIED SUBSTITUTE</strong></td>
<td></td>
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</tr>
<tr>
<td>Gayle Ganser Gockley First Grade</td>
<td>$52,666</td>
<td>Second Semester of the 2019-2020 School Year</td>
<td></td>
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<td></td>
<td></td>
<td>M Step 1 (pro-rated)</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>(Replacing Employee # 003125)</td>
</tr>
<tr>
<td><strong>LONG TERM SUBSTITUTE (45-89 DAYS)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Megan Desthers Gockley Librarian/ STEM</td>
<td>$150.00</td>
<td>1/27/2020</td>
<td>(Replacing # 048410 – FMLA)</td>
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<tr>
<td><strong>SUPPORT STAFF</strong></td>
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<tr>
<td>Eric Bell Middle School Utility Maintenance</td>
<td>$26.48/hr.</td>
<td>12/23/2019</td>
<td>(Replacing Christopher Ernst)</td>
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<tr>
<td></td>
<td></td>
<td>day shift</td>
<td></td>
</tr>
<tr>
<td><strong>CAFETERIA</strong></td>
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</tr>
<tr>
<td>Cheryl Rufe Steckel</td>
<td>$13.50/hr.</td>
<td>1/14/2020</td>
<td>(Replacing Theresa Murphy)</td>
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<tr>
<td></td>
<td>3 hrs. /day</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Joann Schleder Steckel</td>
<td>$13.25/hr.</td>
<td>1/14/2020</td>
<td>(Replacing Cheryl Rufe - transfer)</td>
</tr>
<tr>
<td></td>
<td>3 hrs. /day</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
14. ADMINISTRATIVE MATTERS - continued

D. Approve Appointments - continued:

BUS DRIVER

Approve the following bus drivers at salary and rates in accordance with the Bus Driver’s Agreement:

Rasha Hadeed

COACH

<table>
<thead>
<tr>
<th>Coach</th>
<th>Sport</th>
<th>Compensation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2019-20 Coaching</strong></td>
<td></td>
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</tr>
<tr>
<td>1. Robert Panny</td>
<td>Boys’ Tennis, Head Coach</td>
<td>$3,136</td>
</tr>
<tr>
<td><strong>2020-21 Coaching</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Michael Lelko</td>
<td>Cross Country, Head Coach</td>
<td>$3,136</td>
</tr>
<tr>
<td>2. Jennifer Bodnar</td>
<td>Field Hockey, Head Coach</td>
<td>$4,500</td>
</tr>
<tr>
<td>3. Matthew Senneca</td>
<td>Football, Head Coach</td>
<td>$9,138</td>
</tr>
<tr>
<td>4. John Conrad</td>
<td>Golf, Head Coach</td>
<td>$3,136</td>
</tr>
<tr>
<td>5. Christopher Bastidas</td>
<td>Boys’ Soccer, Head Coach</td>
<td>$4,500</td>
</tr>
<tr>
<td>6. Christopher Bleam</td>
<td>Girls’ Soccer, Head Coach</td>
<td>$4,500</td>
</tr>
<tr>
<td>7. Victoria Bobyak</td>
<td>Girls’ Volleyball, Head Coach</td>
<td>$4,500</td>
</tr>
</tbody>
</table>

E. Approve Teacher Induction Participants:

Approve the following as participants in the Teacher Induction Program for the 2019–2020 school year as per the teacher’s contract:

<table>
<thead>
<tr>
<th>Mentor</th>
<th>Mentor Amount</th>
<th>Teacher</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jacqlyn Mondschein</td>
<td>$325.00</td>
<td>Gayle Ganser</td>
</tr>
</tbody>
</table>

F. Approve Tutorial Agreement with National Hospital for Kids in Crisis:

Approve the Tutorial Agreement between Whitehall-Coplay School District and the National Hospital for Kids in Crisis for the provision of educational services for resident pupils. (Attachment K)

G. Approve Residency of Institutional Children:

Acknowledge residency of the following and their legal guardians as residents of the Whitehall-Coplay School District while receiving education at the stated institutions as per the attached confidential list. (Attachment L)
14. **ADMINISTRATIVE MATTERS - continued**

**H. Approve Affidavits:**

Approve the attached affidavits in order that the students may attend the Whitehall-Coplay School District during the 2018-2019 school year.

(Attachment M)

**Roll Call**

Moved: _______________; Seconded ______________.

Vote: Yes _____, No _____, Abstention _____, Absent _____.

15. **SUPERINTENDENT’S REPORT**

**A. PTO Plus Report**

16. **UPCOMING MEETING DATES**

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Meeting</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>January 27</td>
<td>Committee Meetings</td>
<td>4:00 p.m.</td>
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<td>Operations/Transportation</td>
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<td>Finance/Personnel</td>
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<td></td>
<td></td>
<td>Education/Student Activities</td>
<td></td>
</tr>
<tr>
<td>Thursday</td>
<td>February 6</td>
<td>Special Operations/Transportation Committee</td>
<td>4:15 p.m.</td>
</tr>
<tr>
<td>Monday</td>
<td>February 10</td>
<td>School Board Meeting</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>Monday</td>
<td>February 24</td>
<td>Committee Meetings</td>
<td>4:00 p.m.</td>
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<td></td>
<td>Education/Student Activities</td>
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<td></td>
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<td>Operations/Transportation</td>
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<td></td>
<td>Finance/Personnel</td>
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</tr>
</tbody>
</table>

17. **OTHER MATTERS / INFORMATION**

18. **ADJOURNMENT**

A motion by ________________, seconded by ________________, to adjourn. The meeting adjourned at _________ p.m.

Dr. Lorie Hackett  
Superintendent of Schools  

1/13/2020