WHITEHALL-COPLAY SCHOOL DISTRICT

School Board Meeting Minutes
Tuesday, April 14, 2020 – 7:00 p.m.

1. CALL TO ORDER.......................................................... President Wayne Grim
   This meeting was recorded.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ATTENDANCE (ROLL CALL)

   The meeting was called to order at 7:00 p.m. by the President, Mr. Grim.
   Present were: Mr. Fonzone, Mrs. Gaugler, Dr. Hartman,
   Mrs. Koren, Mr. Leiner, Mr. Makhoul, Mr. Shields, and Mr. Williams.
   Also present were Dr. Hackett, Mr. Schiffert, Mr. Malay and Attorney Sultanik.

4. NOTICE OF EXECUTIVE SESSION(S)

   A. Monday, March 23, 2020 at 4:00 p.m., for discussion of personnel, safety and
      security and solicitor consultation on construction contract.

   B. Monday, April 14, 2020 at 6:15 p.m., for discussion of personnel matters.

5. MINUTES OF PREVIOUS MEETINGS

   A. The minutes of the March 9, 2020 School Board Meeting be approved as presented.

   Roll Call
   Moved: Mr. Williams; Seconded Mr. Leiner,
   Vote: Yes 9, No 0, Abstention 0, Absent 0.

6. CORRESPONDENCE TO THE BOARD

   No formal correspondence presented

7. PUBLIC PARTICIPATION

   Erin Thomas noted that parents have questions about items in student’s lockers, prom,
   senior yearbooks and graduation. Dr. Hackett responded to the questions.
8. EXECUTIVE COMMITTEE MATTERS

A. **Policy Revisions - Waive First Readings:**

Motion to waive the first readings and approve the policy revisions upon the second reading. (Attachment A)

Section: Local Board Procedures  
Title: Functions  
Number: 003

Section: Local Board Procedures  
Title: Attendance at Meetings Via Electronic Communication  
Number: 006.1

B. **Payment of Invoices:**

Approve issuing checks to pay invoices during the “COVID-19” school closure. Payments will be included in the following month’s Board agenda for confirmation.

C. **Motion to Authorize Issuance of General Obligation Note:**

Motion to authorize the issuance of a General Obligation Note, Series of 2020 in the principal amount of $20,000,000 for purposes of (i) the financing of capital improvements to school facilities and school buildings owned and operated by the School District, including, without limitation, renovations and improvements to the Whitehall High School, the planning and construction of a new Elementary School, and various athletic field improvements, facilities, and equipment; (ii) capitalizing a portion of the interest on the Note; and (iii) paying the costs and expenses relating to the issuance of the Note, and accepting the proposal received from Fulton Bank, N.A. dated April 13, 2020, for the General Obligation Note, Series of 2020 (Option 2). (Attachment I)

D. **Motion to Approve the Whitehall High School Addition and Renovation Project as Critical Construction:**

Approve the Whitehall High School Addition and Renovation project as critical construction necessary to the planned continuity of education and the health and safety of the District’s students, staff, and community. Authorize the administration and Board officers to execute any documents needed to move forward with construction subject to solicitor and administrative approval. (Attachment B)
8. EXECUTIVE COMMITTEE MATTERS - continued

E. **Motion to Approve the Whitehall-Coplay School District Stadium and Fieldhouse Renovation Project as Critical Construction:**
   Approve the Whitehall-Coplay School District Stadium and Fieldhouse project as critical construction necessary to the planned continuity of education and the health and safety of the District’s students, staff, and community. Authorize the administration and Board officers to execute any documents needed to move forward with construction subject to solicitor and administrative approval. (Attachment C)

F. **Motion to Approve Element Environmental Solutions Contract:**
   Approve the contract between Whitehall-Coplay School District and Element Environmental Solutions for Environmental consulting on Whitehall-Coplay School District construction projects subject to administrative and solicitor approval. (Attachment H)

Roll Call
   Moved: Mr. Leiner Seconded Mr. Makhoul,
   Vote: Yes 7, No 1 (Koren), Abstention 0, Absent 1 (Shields – lost connection).

9. FISCAL REPORT

A. **Treasurer’s Report:**
   Accept the report of the Treasurer as follows: (Attachment D)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance as of 3/01/20</td>
<td>$ 556,979.21</td>
</tr>
<tr>
<td>Receipts</td>
<td>$ 3,106,024.71</td>
</tr>
<tr>
<td>Investments Matured</td>
<td>$ 5,700,000.00</td>
</tr>
<tr>
<td>Total Cash Available</td>
<td>$ 9,363,003.92</td>
</tr>
<tr>
<td>Expenses</td>
<td>$ 8,346,846.65</td>
</tr>
<tr>
<td>Funds Invested</td>
<td>$ 700,000.00</td>
</tr>
<tr>
<td>Cash Balance as of 3/31/20</td>
<td>$ 316,157.27</td>
</tr>
</tbody>
</table>

B. **Approve Bills and Salaries:**
   Approve the bills and salaries for the various funds. (Attachment E)

   1. General Fund
   2. Cafeteria Fund
   3. Capital Projects Fund
   4. Capital Reserve Fund
9. **FISCAL REPORT - continued**

**Roll Call**

Moved: Mr. Williams; Seconded Mr. Fonzone,
Vote: Yes 8, No 0, Abstention 0, Absent 1 (Shields – lost connection).

10. **ADMINISTRATIVE MATTERS**

   A. **Approve Resignations/Retirements:**

      Approve the following resignations and retirements:

      Sabrina Chatih, Long Term Substitute at the Middle School, effective at the close
      of business on March 18, 2020. (Resignation)

   B. **Approve FMLA Leave:**

      Approve FMLA leave for the following:

      Employee # 005450, effective March 10, 2020 and not to exceed
      12 weeks.

      Employee # 037250, effective April 14, 2020 and not to exceed
      12 weeks.

      Employee # 018600, effective April 14, 2020 and not to exceed
      12 weeks.

   C. **Approve Uncompensated Leave:**

      Approve Uncompensated Leave for the following:

      Employee #010138, effective March 4, 2020 and not to exceed one year.
10.  **ADMINISTRATIVE MATTERS - continued**

D.  **Approve Appointments:**

Appoint the following, upon the recommendation of the Administration, pending receipt of all credentials and clearances:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Proposed Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barley Melcher</td>
<td>Middle School English</td>
<td>$150.00</td>
<td>4/2/2020</td>
</tr>
<tr>
<td>(Replacing #006390 – FMLA)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kaitlyn Kulp</td>
<td>Zephyr 5th Grade</td>
<td>$150.00</td>
<td>4/6/2020</td>
</tr>
<tr>
<td>(Replacing #037250 – FMLA)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Erin Pachter</td>
<td>Steckel 2nd Grade</td>
<td>$150.00</td>
<td>4/7/2020</td>
</tr>
<tr>
<td>(Replacing #018600 – FMLA)</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Michael Maggio</td>
<td>High School Mathematics</td>
<td>$150.00</td>
<td>4/23/2020</td>
</tr>
<tr>
<td>(Replacing #043545 – FMLA)</td>
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E.  **Approve Affidavits:**

Approve the following affidavits in order that the students may attend the Whitehall-Coplay School District during the 2019-2020 school year.  
(Attachment F)

F.  **Approve Tutorial Agreements with National Hospital for Kids in Crisis:**

Approve the Tutorial Agreements between Whitehall-Coplay School District and the National Hospital for Kids in Crisis for the provision of education services for resident pupils.  (Attachment G)

**Roll Call**

Moved: Mr. Leiner; Seconded Mr. Williams,

Vote: Yes 8, No 0, Abstention 0, Absent 1 (Shields – lost connection)
11. SUPERINTENDENT’S REPORT

Nothing was reported.

12. OTHER MATTERS/INFORMATION ITEMS

Mr. Grim thanked the Board Members for calling in.

Mr. Leiner wished everyone good luck and for everyone to be safe.

13. UPCOMING MEETING DATES

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Committee Meetings</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>April 27</td>
<td>Operations/Transportation</td>
<td>4:00 p.m.</td>
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<td></td>
<td>Finance/Personnel</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Education/Student Activities</td>
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</tr>
<tr>
<td>Monday</td>
<td>May 4</td>
<td>School Board Meeting</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>Tuesday</td>
<td>May 26</td>
<td>Committee Meetings</td>
<td>4:00 p.m.</td>
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<td>Education/Student Activities</td>
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</tbody>
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14. ADJOURNMENT

A motion by Mr. Leiner, seconded by Mr. Williams, to adjourn. The meeting adjourned at 7:28 p.m.

Respectfully Submitted,

J. Michael Malay, Jr.
Board Secretary