

Whitehall-Coplay School District

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MEDICATION POLICY

2015-2016 School Year

Dear Parent/Guardian:

The Nurse Practice Act prohibits nurses from giving out any medication (prescription and non-prescription) without a doctor's order. A parent/guardian should give medication before or after school hours if at all possible. If a child must receive medication during school the medicine must be sent in the original container. A **Medication Dispensing Form** must be completed and signed by a physician and parent and returned to the school nurse. Both prescription and over the counter medications (i.e., Tylenol (Acetaminophen), Motrin or Advil (Ibuprofen), Midol, etc.) must have a physician's order to be given during the school day. No medication will be administered in school without a completed Medication Dispensing Form. **The new medication practice will be strictly followed.** If your child regularly needs medication during the school year (i.e., frequent headaches, brace pain, asthma, etc.), have the Medication Dispensing Form completed and signed by your physician this summer and submit at the start of the school year. Copies of the **Medication Dispensing Form** are available from your building nurse or on the school website at www.whitehallcoplay.org.

All medications must be delivered by a parent/ guardian or adult designee. A new sealed bottle of medication must be submitted for school use by the parent/guardian. All medications must be picked up at the end of the school year, any medications that are not picked up will be discarded.

Our school physician from St. Luke's University Hospital has approved standing orders that the staff from the health office can administer throughout the school day. The standing orders allow: oral antacids, lozenges/cough drops, Anbesol/Orajel, Blistex for chapped lips, topical hydrocortisone cream and/or triple antibiotic ointment to be given. In the event you do not want your child to receive any of these medications, please contact the school nurse at the designated building via phone to request a "Decline Standing Orders" form to be completed. **A new Medication Dispensing Form needs to be completed each school year.**

On behalf of our nursing staff, I appreciate your cooperation with this policy change. Please contact the nurse at your child's school building with any questions in regards to this policy.

Sincerely,

A handwritten signature in blue ink that reads "Lorie D. Hackett".

Lorie D. Hackett, Ed.D.
Assistant Superintendent