WHITEHALL-COPLAY SCHOOL DISTRICT

SCHOOL BOARD MEETING MINUTES
Monday, December 9, 2019 - 7:00 p.m.

1. CALL TO ORDER......................................................... President Mr. Grim

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ATTENDANCE (ROLL CALL)

The meeting was called to order at 7:00 p.m. by the President, Mr. Grim.
Present were: Mr. Fonzone, Mrs. Gaugler, Dr. Hartman, Mrs. Koren, Mr. Leiner,
Mr. Shields, and Mr. Williams.
Absent was Mr. Makhoul.
Also present were Dr. Hackett, Mr. Schiffert, Mr. Malay and Attorney Sultanik_.

4. NOTICE OF EXECUTIVE SESSION (S)

A. Monday, December 9, 2019, 6:30 p.m. for discussion of personnel matters.

5. MINUTES OF PREVIOUS MEETINGS

A. The minutes of the November 11, 2019 School Board Meeting be approved as presented.

B. The minutes of the November 25, 2019 Education/Student Activities Committee,
Finance/Personnel Committee and Operations/Transportation Committee meetings
be approved as presented.

C. The minutes of the December 3, 2019 Reorganization Meeting be approved as presented.

D. The minutes of the December 3, 2019 Special School Board Meeting be approved as presented.

Moved: Mr. Leiner; Seconded Mr. Fonzone,
Vote: Yes 8, No 0, Abstention 0, Absent 1. Motion carried.
6. RECOGNITIONS AND PRESENTATIONS

A. Student Council Representatives - Bella Hoffman, President and Grady Schmeckenbecher, Vice President

Bella Hoffman noted that student council had met to finalize their plans for the December 13 holiday movie night for school district families. Attendance was lower than expected but it was still a fun event. Mini-Thon progress continues with the announcement of a likely theme and the registration of Student Council members. The executive board decorated a tree at the Lehigh Valley Airport for the “Festival of Trees” celebration during the month of December. Next week’s plans include the continuation of Mini-Thon preparations, as well as winter and holiday spirit weeks.

B. High School Activity Clubs Presentation - Mr. Davidson

Mr. Davidson, along with Bella Hoffman - Student Council representative, and Jenna Lance - Aevidum Club representative, provided a Power Point presentation and informed the board that there are forty-one clubs and activities that are conducted at the high school and nearly one-third of the student body participates in them. A brief history of the Aevidum club was highlighted during the presentation noting its primary focus is mental health and other issues that teens may be facing. The student representatives discussed some of the clubs and activities that they participate in and what it means to them. The presentation concluded with Mr. Davidson expressing his gratitude to the Board members, Dr. Hackett and the District office staff who continue to support these groups and their activities providing them with real-world learning experiences.

7. CORRESPONDENCE TO THE BOARD

Thank you for expressions of sympathy email from Christine, William and James Ernst; family of Christopher Ernst.

Thank you for the expressions of sympathy card from Kelly Murphy and the De Angelis family; family of Theresa Murphy.

8. PUBLIC PARTICIPATION

Mr. Mike Wolf of 736 Front St. Whitehall, PA, 18052, appeared in person and submitted a letter to the School Board members requesting a refund for the late fees for school taxes paid for the 2nd payment due for his priorities listed as 736 Front St., 728 Front St., and 132 Chestnut St. within the Whitehall Township.
9. EXECUTIVE COMMITTEE MATTERS

A. Approve Collective Bargaining Agreement between the Whitehall-Coplay School District and Whitehall-Coplay Education Association:

Motion to approve the Collective Bargaining Agreement between the Whitehall-Coplay School District and the Whitehall-Coplay Education Association dated July 1, 2020 through June 30, 2024. (Attachment A)

Roll Call:
Moved: Mr. Williams; Seconded Mr. Shields,
Vote:    Yes 5, No 1 (Leiner), Abstention 2 (Koren, Gaugler), Absent 1. Motion carried.

B. Lehigh Career and Technical Institute Board Seat

Approve the appointment of Tina Koren to fill the seat of William Leiner, Jr., on the Lehigh Career and Technical Institute Board of Trustees for a three (3) year term expiring on December 1, 2022.

Moved: Mr. Leiner; Seconded Mr. Williams,
Vote:    Yes 8, No 0, Abstention 0, Absent 1. Motion carried.

10. FISCAL REPORT

A. Treasurer’s Report:

Accept the report of the Treasurer as follows: (Attachment B)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance as of 11/1/19</td>
<td>$1,619,827.96</td>
</tr>
<tr>
<td>Receipts</td>
<td>$1,703,457.45</td>
</tr>
<tr>
<td>Investments Matured</td>
<td>$4,700,000.00</td>
</tr>
<tr>
<td>Total Cash Available</td>
<td>$8,023,285.41</td>
</tr>
<tr>
<td>Expenses</td>
<td>$6,142,823.57</td>
</tr>
<tr>
<td>Fund Invested</td>
<td>$1,500,000.00</td>
</tr>
<tr>
<td>Cash Balance as of 11/30/19</td>
<td>$380,461.84</td>
</tr>
</tbody>
</table>

B. Approve Bills and Salaries:

Approve the bills and salaries for the various funds. (Attachment C)

1. General Fund
2. Cafeteria Fund
3. Capital Projects Fund
4. Capital Reserve Fund
10. **FISCAL REPORT - continued**

Roll Call:
Moved: Mr. Williams; Seconded Mr. Fonzone,
Vote: Yes 8, No 0, Abstention 0, Absent 1. Motion carried.

11. **FINANCE COMMITTEE MATTERS**

A. **Approve Per Capita Tax Exonerations and/or Tax Refunds:**

1. Authorize refund of the attached Whitehall-Coplay School District Per Capita and/or Real Estate Taxes in the amount of and for the reasons stated. (Attachment D)

Moved: Mr. Williams; Seconded Mr. Leiner,
Vote: Yes 8, No 0, Abstention 0, Absent 1. Motion carried.

12. **EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS**

A. **Approve Field Trip Requests:**

Edward Hong for the High School Chorale to travel to Hershey Park, Hershey, PA, to perform on stage for the “Christmas Candylane” program on December 15, 2019.

Cost to the district: one school bus.

Moved: Mrs. Gaugler; Seconded Mr. Williams,
Vote: Yes 8, No 0, Abstention 0, Absent 1. Motion carried.

13. **OPERATIONS/TRANSPORTATION COMMITTEE MATTERS**

A. **Approve H. T. Lyons, Inc. Testing - Adjusting - Balancing Contract:**

Approve the Testing - Adjusting - Balancing contract between H. T. Lyon, Inc. and the Whitehall-Coplay School District for the Whitehall High School additions and renovations project pending administration and solicitor approval. (Attachment E)

B. **Approve PlanCon A and B:**

Approve the PlanCon A Justification and PlanCon B Schematic Drawings of New Building for the New Elementary School Project. (Attachment F)

Roll Call
Moved: Mr. Grim; Seconded Mr. Leiner,
Vote: Yes 6, No 1 (Koren), Abstention 1 (Shields), Absent 1. Motion carried.
14. **ADMINISTRATIVE MATTERS**

A. **Approve Appointments:**

Appoint the following, upon the recommendation of the Administration, pending receipt of all credentials and clearances:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Proposed Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>TEMPORARY PROFESSIONAL</td>
<td></td>
<td></td>
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<tr>
<td>Douglas Barriner</td>
<td>Middle School Health &amp; P. E.</td>
<td>$49,345</td>
<td>To be determined by Superintendent</td>
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<td>to be determined by Superintendent</td>
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(Replacing Carol Strohe - retired)

MAINTENANCE

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
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</thead>
<tbody>
<tr>
<td>Sandra Hoenl</td>
<td>Middle School Custodial</td>
<td>$25.85/hr. Full Time 2nd Shift</td>
<td>12/10/2019</td>
</tr>
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(Replacing Brian Hartman - retired)

B. **Approve Teacher Induction Participants:**

Approve the following as participants in the Teacher Induction Program for the 2019-2020 school year as per the teacher’s contract:

<table>
<thead>
<tr>
<th>Mentor</th>
<th>Mentor Amount</th>
<th>Teacher</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marisa Gilbert</td>
<td>$650.00</td>
<td>Douglas Barriner</td>
</tr>
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</table>

C. **Approve Residency of Institutional Children:**

Acknowledge residency of the following and their legal guardians as residents of the Whitehall-Coplay School District while receiving education at the stated institutions as per the attached confidential list. (Attachment G)

**Roll Call**

Moved: Mrs. Gaugler; Seconded Mr. Shields,

Vote: Yes 7, No 0, Abstention 1 (Koren), Absent 1. Motion carried.
15. OTHER MATTERS/INFORMATION

Jeffrey Krempasky, Middle School Assistant Principal, introduced Douglas Barriner, Middle School Health and Physical Education teacher.

16. SUPERINTENDENT’S REPORT

A. PTO Plus Report

Toni Fillman, PTO Plus president noted that things are progressing with the Lil Shopper Shops in each of the elementary schools. This is the first year that Zephyr elementary participated and there was a great response! Boosterthon is underway and Gockley and Steckel completed their laps outside today with the assistance of many volunteers. Zephyr will participate in their Boosterthon laps tomorrow. We were pleased with the success of the events since this was our first time conducting a Boosterthon.

Toni also brought a Whitehall-Coplay student, Grace Sulter, to the meeting to introduce her to the Board members. Grace was recognized in the newspaper and by State Senator, Lisa Boscola, for her acts of kindness in the donation of craft baskets and books to the Lehigh Valley Hospital’s children’s center. Grace purchased these items by making bracelets and selling them, using the proceeds to purchase the items that she donated. Toni referred to her noting, “We have a little celebrity with a great big heart!”

17. UPCOMING MEETING DATES

<table>
<thead>
<tr>
<th>Monday</th>
<th>December 16</th>
<th>Committee Meetings</th>
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<tbody>
<tr>
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<td>Finance/Personnel</td>
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<td>Education/Student Activities</td>
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<td></td>
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<td>Operations/Transportation</td>
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<tr>
<td>Monday</td>
<td>January 13</td>
<td>School Board Meeting</td>
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<td>7:00 p.m.</td>
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<tr>
<td>Monday</td>
<td>January 27</td>
<td>Committee Meeting</td>
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<td>Operations/Transportation</td>
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<tr>
<td></td>
<td></td>
<td>Education/Student Activities</td>
</tr>
</tbody>
</table>

18. ADJOURNMENT

A motion by Mr. Leiner, seconded by Mr. Fonzone, to adjourn. The meeting adjourned at 7:39 p.m.

Respectfully Submitted,

J. Michael Malay, Jr.
Board Secretary

6 12/9/2019