WHITEHALL-COPLAY SCHOOL DISTRICT

Special School Board Meeting Minutes – 5:15 p.m.
December 3, 2019

1. CALL TO ORDER…………………………………………………President Mr. Grim

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ATTENDANCE (ROLL CALL)

The Special Board meeting for any other matters that may properly come before the board is called to order at 5:15 p.m. by the President, Mr. Grim.
Present were: Mr. Fonzone, Mrs. Gaugler, Dr. Hartman, Mrs. Koren, Mr. Leiner, Mr. Makhoul, Mr. Shields and Mr. Williams.
Also present were Dr. Hackett, Mr. Schiffert, Mr. Malay, and Attorney Sultanik.

4. PUBLIC PARTICIPATION

No public participation

5. EXECUTIVE COMMITTEE MATTERS:

A. Approve Carbon Lehigh Intermediate Unit #21 Board Seat

Approve the appointment of George Williams to the Carbon Lehigh Intermediate Unit# 21 Board of Trustees to a term expiring on June 30, 2020. (Attachment A)

Moved: Mrs. Gaugler; Seconded Mr. Leiner.
Vote: Yes 9, No 0, Abstention 0, Absent 0. Motion carried.

6. FINANCE COMMITTEE MATTERS

A. Approve Clearvu School Services, LLC Contract:

Approve the third party Procurement Specialist Services contract between Clearvu School Services, LLC and the Whitehall-Coplay School District. (Attachment B)
6. FINANCE COMMITTEE MATTERS - continued

B. Approve the Electrical Contract Extension:

Approve the electrical contract extension between WGL Energy Services, Inc. and the Whitehall-Coplay School District. (Attachment C)

C. Approve Committed Fund Balance Resolution:

Approve the Committed Fund Balance Resolution. (Attachment D)

D. Approve Opening of Weis Markets Credit Card:

Approve the opening of a credit card with Weis Markets. (Attachment E)

Roll Call

Moved: Mr. Williams; Seconded Mr. Shields,
Vote: Yes 9, No 0, Abstention 0, Absent 0. Motion carried.

7. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS

A. Policy Revision - Second Reading:

The following policies have been submitted as a second reading by the Education/Student Activities Committee. (Attachment F)

Section: Local Board Procedures
Title: Membership
Number: 004

Section: Pupils
Title: Admission of Students
Number: 201

Section: Pupils
Title: Withdrawal from School
Number: 208

Section: Pupils
Title: Health Examinations/Screenings
Number: 209

Section: Operations
Title: Food Service
Number: 808
7. **EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS – continued**

**B. Policy Revision - First Reading:**

The following policies have been submitted as a first reading by the Education/Student Activities Committee. (Attachment G)

Section: Pupils  
Title: Attendance  
Number: 204

Section: Employees  
Title: Professional Development  
Number: 333

**C. Approve Field Trip Requests:**

Approve the request for the Boys Basketball Team to travel to Loyalsock High School, Loyalsock, PA beginning Friday, December 6 through Saturday, December 7, 2019. Cost to district: None

Approve the request for the Wrestling Team to travel to Newark, DE to participate in the Beast of the East Tournament beginning Friday, December 20 through Sunday, December 22, 2019. Cost to district: None

Approve the request from Samantha Neas, Science Olympiad advisor, for the Science Olympiad team to travel to Bayard Rustin High School, West Chester, PA to compete in a tournament on Saturday, January 4, 2020. Cost to the district: one bus.

Approve the request from Samantha Neas, Science Olympiad advisor, for the Science Olympiad team to travel to Garnett Valley Middle School, Glen Mills, PA to compete in a tournament on Saturday, January 25, 2020. Cost to the district: one bus.

Approve the request for the Whitehall High School Baseball/Softball Teams to travel to Myrtle Beach, SC to participate in the Ripken Experience beginning Wednesday, March 18 through Sunday, March 22, 2020. Cost to district: None

Approve the request from Edward Hong, Choir Director, for the Choir members to travel to Walt Disney World Resort, Orlando, FL beginning on Saturday, May 2, through May 6, 2020. Cost to the district: two busses, to and from the Philadelphia Airport.
7. EDUCAUTION/STUDENT ACTIVITIES COMMITTEE MATTERS – continued

Mr. Leiner expressed concerns in regards to policy # 808; Food Service, and the option for the school to provide alternative meals to students that owe more than fifty (50) dollars to the food service program. However, that option will not be executed unless it is approved by the School Board members.

Roll Call
Moved: Mrs. Gaugler; Seconded Mr. Williams,
Vote: Yes 9, No 0, Abstention 0, Absent 0. Motion carried.

8. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS

A. Authorize District Superintendent to Execute Change Orders:

Approve a resolution authorizing the District Superintendent to execute change orders for the High School Renovations. (Attachment H)

Roll Call
Moved: Mr. Grim; Seconded Mr. Leiner,
Vote: Yes 9, No 0, Abstention 0, Absent 0. Motion carried.

9. ADMINISTRATIVE MATTERS

A. Approve FMLA Leave:

Approve FMLA leave for the following:

Employee # 015250, effective November 11, 2019 and not to exceed 12 weeks.

B. Approve Appointments:

Approve the appointment of the following upon the recommendation of the Administration pending receipt of all credentials and clearances:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Proposed Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>LONG TERM SUBSTITUTE (45-89 DAYS)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Michael Maggio</td>
<td>High School Biology</td>
<td>$150.00/day</td>
<td>10/21/2019</td>
</tr>
</tbody>
</table>

(Replacing Employee # 048035 - FMLA)
9. ADMINISTRATIVE MATTERS - continued

B. Approve Appointments - continued:

PARAPROFESSIONALS

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Rate</th>
<th>Hours/Week</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christina Portalatin</td>
<td>High School</td>
<td>$19.15</td>
<td>29.5 hrs.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Life Skills</td>
<td></td>
<td></td>
<td>To be</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>determined by Superintendant</td>
</tr>
<tr>
<td>(Replacing Liza Engelbrecht – resigned)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ramia Arnouk</td>
<td>District Wide</td>
<td>$18.03/hr.</td>
<td>27.5-29.5 hrs./weekly</td>
<td>11/22/2019</td>
</tr>
<tr>
<td></td>
<td>English Language</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Learners</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Replacing Pauline Meouchi - resigned)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

LONG TERM SUBSTITUTE PARAPROFESSIONAL

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Rate</th>
<th>Hours/Week</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lama Fares</td>
<td>District Wide</td>
<td>$18.03/hr.</td>
<td>23-27.5 hrs./weekly</td>
<td>11/25/2019</td>
</tr>
<tr>
<td></td>
<td>English Language</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Learners</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(New position)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

C. Approve Club/Extracurricular Advisor:

For the 2019 – 2020 School Year - High School:

<table>
<thead>
<tr>
<th>Advisor</th>
<th>Club/Music</th>
<th>Compensation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Neil Chaban</td>
<td>Spring Musical Pit Musician</td>
<td>$540.00</td>
</tr>
<tr>
<td>Neil Chaban</td>
<td>Spring Musical Rehearsal Accomp</td>
<td>$540.00</td>
</tr>
</tbody>
</table>

D. Approve Tutorial Agreements with National Hospital for Kids in Crisis:

Approve the Tutorial Agreements between Whitehall-Coplay School District and the National Hospital for Kids in Crisis for the provision of education services for resident pupils. (Attachment I)

E. Approve Substitute Personnel:

Approve the attached list of substitute personnel for the 2019-2020 school year. (Attachment J)
9. ADMINISTRATIVE MATTERS – continued

F. Approve Affidavits:

Approve the attached affidavits in order that the students may attend the
Whitehall-Coplay School District during the 2019-2020 school year.
(Attachment K)

Roll Call

Moved:  Mr. Fonzone; Seconded Mr. Shields,
Vote:    Yes 9, No 0, Abstention 0, Absent 0. Motion carried.

10. OTHER MATTERS/INFORMATION

A. Grant Tenure

High School
1. Bethany Lewis

11. UPCOMING MEETING DATES

Monday  December 9  School Board Meeting  7:00 p.m.
Monday  December 16  Committee Meetings
                      Finance/Personnel  4:00 p.m.
                      Education/Student Activities
                      Operations/Transportation

12. ADJOURNMENT

A motion by Mr. Leiner, seconded by Mr. Makhoul, to adjourn. The meeting adjourned
at 5:25 p.m.

Respectfully Submitted,

J. Michael Malay, Jr.
Board Secretary