

**WHITEHALL-COPLAY SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
Monday, October 8, 2018 – 7:00 p.m.**

1. CALL TO ORDER..... President, Mr. Grim

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ATTENDANCE (ROLL CALL)

The meeting is called to order at _____ p.m. by the President, Mr. Grim _____.
Present are: Mr. Eberhart____, Mr. Fonzone ____, Mrs. Gaugler____, Mrs. Koren ____,
Mr. Leiner ____, Mr. Makhoul____, Mr. Shields ____, and Mr. Williams ____.
Also present are Dr. Hackett____, Mr. Schiffert ____, Mr. Malay ____, and
Attorney Sultanik_____.

4. NOTICE OF EXECUTIVE SESSION

- A. Monday, September 24, 2018, 6:00 p.m. for discussion of personnel matters.
- B. Monday, October 8, 2018, 6:00 p.m. for discussion of personnel matters.

5. MINUTES OF PREVIOUS MEETINGS

- A. The minutes of the September 10, 2018 School Board Meeting be approved as presented.
- B. The minutes of the September 24, 2018 Education/Student Activities Committee, Finance/Personnel Committee and Operations/Transportation Committee meetings be approved as presented.

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

6. RECOGNITIONS AND PRESENTATIONS

- A. Student Council Representatives – Nicholas Demjan, President and Abigail Dimmick, Vice President
- B. Whitehall High School Veteran Memorial /Eagle Scout Project - Jaron Crosson
- C. Middle School Presentation – Mr. Noack

7. **CORRESPONDENCE TO THE BOARD**

8. **PUBLIC PARTICIPATION**

9. **EXECUTIVE COMMITTEE MATTERS**

A. **Approve the Separation and Release Agreement:**

Approve the Separation and Release Agreement between Employee # 006874, the Whitehall-Coplay School District, and the Whitehall-Coplay Education Association as per the attachment dated October 9, 2018. (Attachment A)

Roll Call

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

B. **Approve Adjudications:**

Approve the adjudication for Student Number 14698 as per the attached resolution. (Attachment B)

Approve the adjudication for Student Number 15112 as per the attached resolution. (Attachment C)

Roll Call

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

10. **FISCAL REPORT**

A. **Treasurer's Report:**

Accept the report of the Treasurer as follows: (Attachment D)

Balance as of 9/1/18	\$ 1,945,493.03
Receipts	\$19,153,934.81
Investments Matured	\$ <u>3,800,000.00</u>
Total Cash Available	\$24,899,427.84
Expenses	\$ 7,764,912.39
Funds Invested	\$ <u>15,700,000.00</u>
Cash Balance as of 9/30/18	\$ 1,434,515.45

10. FISCAL REPORT - continued

B. Approve Bills And Salaries:

Approve the bills and salaries for the various funds. (Attachment E)

1. General Fund
2. Cafeteria Fund
3. Capital Projects Fund
4. Capital Reserve Fund

Roll Call:

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

11. FINANCE COMMITTEE MATTERS

A. Approve Per Capita Tax Exonerations and/or Tax Refunds:

1. Approve refund of the attached Whitehall-Coplay School District Per Capita and/or Real Estate Taxes in the amount of and for the reasons stated.
(Attachment F)

B. Approve Resolution to Join PSDLAF:

Motion to approve the Resolution to join the Pennsylvania School District Liquid Asset Fund (PSDLAF) for the purpose of investing District funds on a pooled basis with the funds of other Pennsylvania School Districts and designating PSDLAF as a District depository, subject to solicitor and administration's approval.
(Attachment G)

Roll Call:

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS

A. Approve Field Trip Requests:

Edward Hong, Choir Director for the High School, requests permission to travel to New York City, NY to participate in a Broadway Trip and other activities on Saturday, November 17, 2018, at no cost to the district. Chartered transportation will be used.

Carolyn Radon, Student Council Advisor at the High School requests permission to travel to Cedar Crest High School, Lebanon, PA for a Student Council State Conference beginning Thursday, November 8, 2018 and returning on Saturday, November 10, 2018. Requesting use of one (1) school bus. School days missed: 1.

12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS - continued

B. New Policy - Second Reading:

The following policy has been submitted as a second reading by the Education/Student Activities Committee. (Attachment H)

Section: Operations
Title: Food Services
Number: 808

C. Policy Revisions - Second Reading:

The following policies have been submitted as a second reading by the Education/Student Activities Committee. (Attachment I)

Section: Programs
Title: Nondiscrimination in Employment Practices
Number: 104

Section: Pupils
Title: Possession/Admin. of Asthma Inhalers/Epinephrine Auto-Injectors
Number: 210.1

Section: Operations
Title: Transportation
Number: 810

Section: Operations
Title: Contracted Services Personnel
Number: 818

D. Approve Kutztown University Affiliation Agreement:

Motion to approve the attached affiliation agreement with Kutztown University for the arrangement of classroom observation and the placement of student teachers for five years from the date of execution. (Attachment J)

E. Approve Lincoln Technical Institute Affiliation Agreement:

Motion to approve the attached affiliation agreement with Lincoln Technical Institute for the arrangement of observation and placement of Practical Nursing Program students for one year from the date of execution and will automatically renew for additional year periods unless cancelled by either party with a 120 day written notice. (Attachment K)

12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS - continued

Roll Call:

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS

A. Approve Addendum to Master Architectural Agreement:

Approve the addendum to the Master Architectural Agreement with Breslin, Ridyard and Fadero Architects for the Gockley Temporary Classrooms Site Plan Layout as per exhibit B-007. (Attachment L)

Roll Call:

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

B. Approve Agreement with Dr. Mary L. Sharp-Ross, NCSP:

Approve the agreement between the Whitehall-Coplay School District and Dr. Mary L. Sharp-Ross, NCSP, Bilingual School Psychologist, to provide Bilingual Psychoeducational Services to the Whitehall-Coplay School District at a rate of \$125.00 per hour, beginning September 17, 2018 through the end of the 2018-2019 school year. (Attachment M)

Roll Call:

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

C. Approve Contract for Service with Colonial IU #20:

Approve the contract between the Whitehall-Coplay School District and the Colonial Intermediate Unit #20 to provide instructional services for a Whitehall-Coplay School District student to attend Nazareth Intermediate School. (Attachment N)

D. Approve David Blackmore & Associates, Inc. Proposal:

Approve the David Blackmore & Associates, Inc. proposal for a Geotechnical Exploration and Report conducted for the Whitehall High School Addition on behalf of the Whitehall-Coplay School District at a cost of \$4,350.00 as per attachment. (Attachment O)

E. Approve Barry Isett & Associates, Inc. Proposal:

Approve the Barry Isett & Associates, Inc. proposal to conduct a Partial Topographic Survey for the Whitehall High School renovation project as per attachment. (Attachment P)

13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS - continued

F. Approve Contract with Professional Software for Nurses, Inc.:

Approve the contract between the Whitehall-Coplay School District and Professional Software for Nurses, Inc., to provide SNAP Health Center Software including EHR Software User License, Cloud Services, Individual Healthcare Plans, Sports Concussion Assessment Tool, Online Video Trainings, and SNAP Support for school nurses at a cost of \$10,680.00 as per attachment. (Attachment Q)

G. Approve Change Orders for the MS School Alterations Project:

Approve the following Change Orders for the Middle School Alterations Project: Rogers Mechanical Company P-02, P-03 and P-04; Perrotto Builders, Ltd. G-01 and G-02 and JBM Mechanical, Inc. H-01 and H-02 subject to solicitor and administration's approval. (Attachment R)

H. Approve Color Splash Run Fundraiser:

Approve the Zephyr Elementary School fundraiser, Color Splash Run, at the Whitehall Parkway on Sunday, November 18, 2018.

Roll Call:

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

14. ADMINISTRATIVE MATTERS

A. Approve Resignations:

Approve the following resignations:

Wilder Domond, Bus Driver, effective September 10, 2018. (Resignation)

Suzanne Hetten, Math League Advisor at the High School, effective September 20, 2018. (Resignation)

Deidra Herbert, Key Club Advisor at the High School, effective September 25, 2018. (Resignation)

Eunice Moyer, Bus Driver, effective October 4, 2018. (Resignation)

Aubrey Miller, Intensive Learning Support Teacher at Steckel Elementary School, effective October 5, 2018. (Resignation)

14. ADMINISTRATIVE MATTERS – continued

B. Approve FMLA Leave:

Approve FMLA leave for the following:

Employee # 006874, effective August 23, 2018 and not to exceed 12 weeks.

Employee #005225, effective December 10, 2018 and not to exceed 12 weeks.

C. Approve Compensated Professional Leave:

Approve Compensated Professional Leave for the following:

Emily Pisco, English/Language Arts teacher at the Middle School, effective for the first and second semesters of the 2019-2020 school year.

D. Approve Military Leave:

Approve a military leave of absence to the following:

Robert Howell, Bus Driver, effective June 13, 2018 and not to exceed five (5) years.

E. Approve Uncompensated Leave:

Approve Uncompensated Leave for the following:

Employee #006866, effective October 5, 2018 and not to exceed one year.

F. Approve Appointments:

Appoint the following upon the recommendation of the Administration, pending receipt of all credentials and clearances:

<u>Name</u>	<u>Assignment</u>	<u>Effective Rate</u>	<u>Proposed Date</u>
PROFESSIONALS			
Rachel Burkhardt	High School Inclusion	\$51,644 B+15 Step 4 (pro-rated)	Date to be determined by Superintendent
(Replacing Thomas McCarroll - resigned)			

14. ADMINISTRATIVE MATTERS – continued

F. Approve Appointments - continued:

<u>Effective Name</u>	<u>Proposed Assignment</u>	<u>Rate</u>	<u>Date</u>
SALARIED SUBSTITUTES			
Valerie Chajnacki	High School Nurse	\$48,165 B Step 1 (pro-rated)	9/8/2018 First Semester of the 2018-2019 School Year
(Replacing employee # 006874 – FMLA)			

PARAPROFESSIONALS

Josannah Martinez	High School Life Skills	\$18.73 (rate increase to Highly Qualified) 29.5hrs/weekly	9/18/2018
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BUS DRIVERS

Approve the following bus drivers at salary and rates in accordance with the Bus Driver’s Agreement:

Tifani Weber
Thomas Mugavero
Cheryl Rabenold

VAN DRIVERS

Approve the following van drivers at \$17.00/hour not to exceed 29.5 hrs. per week:

Dale Blattenberger
Lana Hemingway

G. Approve Club/Extracurricular Advisors:

Approve for the 2018-2019 school year: High School

<u>Advisor</u>	<u>Club/Extracurricular</u>	<u>Compensation</u>
Victoria Ziatyk	German National Honor Society	\$700.00
Amanda Snyder	Anime Club	\$700.00
Jason Grear	Future Business Leaders of America	\$700.00

14. ADMINISTRATIVE MATTERS – continued

G. Approve Club/Extracurricular Advisors - continued:

Approve for the 2018-2019 school year: Middle School

<u>Advisor</u>	<u>Club/Extracurricular</u>	<u>Compensation</u>
Courtney Hunsberger	Dance Club	\$700.00

H. Approve Coaches:

Appoint the following coaches for the 2018-2019 season pending receipt of all credentials and clearances.

<u>Coach</u>	<u>Sport</u>	<u>Compensation</u>
1. Jeff Brosky	Assistant Coach, Boys Basketball	\$4225
2. Eric Dogmanits	Assistant Coach, Boys Basketball	\$4225
3. Corey Frantz	Assistant Coach, Boys Basketball	\$4225
4. Andrew Koefer	Assistant Coach, Boys Basketball	Volunteer
5. James Luchansky	Assistant Coach, Boys Basketball	Volunteer
6. Thomas Keppel	Assistant Coach, Boys Basketball (MS)	\$2112.50 (1/2)
7. Scott Kolumber	Assistant Coach, Boys Basketball (MS)	\$2112.50 (1/2)
8. Angela Bertola	Assistant Coach, Girls Basketball	\$4225
9. Myla Firth	Assistant Coach, Girls Basketball	\$4225
10. Mary Lisicky	Assistant Coach, Girls Basketball	Volunteer
11. Kelly Riley	Assistant Coach, Girls Basketball	Volunteer
12. Nicole Umbenhauer	Assistant Coach, Girls Basketball	\$4225
13. Martin Donohue	Assistant Coach, Girls Basketball	\$4225
14. Mark Freeman	Assistant Coach, Swimming	\$2999
15. David Seeloff	Assistant Coach, Swimming	\$2999
16. Tyler Miller	Head Coach, Track and Field	\$6000
17. Joseph Attieh	Assistant Coach, Wrestling	Volunteer
18. Doug Bonshak	Assistant Coach, Wrestling	\$3954
19. Ryan Heimbach	Assistant Coach, Wrestling	\$3954
20. Tyrone Klump	Assistant Coach, Wrestling	Volunteer
21. Frank Piff	Assistant Coach, Wrestling	\$3954
22. Luke Roth	Assistant Coach, Wrestling	Volunteer
23. Frank Rudolph	Assistant Coach, Wrestling	Volunteer

I. Approve Substitute Personnel:

Approve the attached list of substitute personnel for the 2018-2019 school year. (Attachment S)

14. ADMINISTRATIVE MATTERS – continued

J. Approve Teacher Induction Participants:

Approve the following as participants in the Teacher Induction Program for the 2018-2019 school year as per the teacher’s contract

<u>Mentor</u>	<u>Amount</u>	<u>Teacher</u>
Kristine Eichelberger	\$650.00	Joshua Fick
Laura Goldfeder	\$650.00	Richard Tonnies
Elizabeth Eck	\$1250.00	Julie Pittas
Jennifer Stancombe	\$650.00	Rachel Burkhardt
Jane Dolin	\$325.00	Valerie Chajnicki

K. Approve Affidavits:

Approve the following affidavits in order that the students may attend the Whitehall-Coplay School District during the 2018-2019 school year. (Attachment T)

Roll Call:

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

15. SUPERINTENDENT’S REPORT

A. PTO PLUS Report

16. UPCOMING MEETING DATES

Monday	October 22	Committee Meeting Education/Student Activities Operations/Transportation Finance/Personnel	4:00 p.m.
Monday	November 12	School Board Meeting	7:00 p.m.
Tuesday	November 27	Committee Meetings Finance/Personnel Education/Student Activities Operations/Transportation	4:00 p.m.

17. OTHER MATTERS/INFORMATION

18. ADJOURNMENT

A motion by _____, seconded by _____, to adjourn. The meeting adjourned at _____ p.m.

Dr. Lorie D. Hackett
Superintendent of Schools