

**WHITEHALL-COPLAY SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
Monday, November 12, 2018 – 7:00 p.m.**

**1. CALL TO ORDER.....** President Mr. Grim

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**

**3. ATTENDANCE (ROLL CALL)**

The meeting was called to order at 7:00 p.m. by the President, Mr. Grim.

Present were: Mr. Eberhart, Mr. Fonzone, Mrs. Gaugler, Mrs. Koren, Mr. Shields, and Mr. Williams.

Also present were Dr. Hackett, Mr. Schiffert, Mr. Malay, and Attorney Sultanik.

Absent: (2) Mr. Leiner and Mr. Makhoul

**4. NOTICE OF EXECUTIVE SESSION (S)**

A. Monday, November 12, 2018, 6:30 p.m., for discussion of personnel items.

**5. MINUTES OF PREVIOUS MEETINGS**

A. The minutes of the October 8, 2018 School Board Meeting be approved as presented.

B. The minutes of the October 22, 2018 Education/Student Activities Committee, Finance/Personnel Committee and Operations/Transportation Committee meetings be approved as presented.

Moved: Mrs. Gaugler; Seconded Mr. Fonzone,

Vote: Yes 7, No 0, Abstention 0, Absent 2.

**6. RECOGNITIONS AND PRESENTATIONS**

A. Whitehall Marching Zephyr Band – Dr. Hackett

Mr. Grim thanked the band for all of their efforts. Dr. Hackett congratulated members of the Whitehall Marching Zephyr Band, along with band director, Mr. Tanzos and their parents. The band was awarded first place, out of 24 bands, in the 2018 Calvacade of Bands Championships held in Hershey, PA this past weekend. Mr. Tanzos described highlights of the competition, sharing a video of the award winning performance.

**6. RECOGNITIONS AND PRESENTATIONS - continued**

**B. Student Council Representatives – Nicholas Demjan, President**

Nicholas Demjan spoke about MiniTHON which will be held on March 1, 2019. Steckel and Zephyr students will also be participating in MiniTHON. The event will begin at 9:00 a.m. and conclude at 9:00 p.m. Student Council will sponsor a Child Watch Night on December 14 from 5:00p.m. to 8:00 pm. Ms. Knauff is assisting them with contracts and some other minor details. November 8<sup>th</sup> through the 10<sup>th</sup> twelve students attended the PASC 2019 State Conference held at Cedar Crest High School.

**C. ESOL Presentation – Dr. Rex and Mrs. Subervi**

It was noted that the Hispanic and Arabic ethnicities are the largest population within the ESOL program. In 2002 the Academic Language program started. Students from the ESOL program were introduced and they shared their individualized presentations with the Board.

**7. CORRESPONDENCE TO THE BOARD**

No formal correspondence.

**8. PUBLIC PARTICIPATION**

No public participation on agenda items.

**9. FISCAL REPORT**

**A. Treasurer’s Report:**

Accept the report of the Treasurer as follows: (Attachment A)

Balance as of 10/1/18	\$ 1,434,515.45
Receipts	\$ 4,385,838.23
Investments Matured	<u>\$ 2,350,000.00</u>
Total Cash Available	\$ 8,170,353.68
Expenses	\$ 4,845,593.20
Fund Invested	<u>\$ 2,500,000.00</u>
Cash Balance as of 10/31/18	\$ 824,760.48

**B. Approve Bills and Salaries:**

Approve the bills and salaries for the various funds. (Attachment B)

1. General Fund
2. Cafeteria Fund
3. Capital Projects Fund
4. Capital Reserve Fund

**9. FISCAL REPORT - continued**

**Roll Call:**

Moved: Mr. Williams; Seconded Mrs. Koren,  
Vote: Yes 7, No 0, Abstention 0, Absent 2.

**10. EXECUTIVE COMMITTEE MATTERS**

**A. Approve Residency Adjudication:**

Approve the residency adjudication as per attachment. (Attachment C)

**Roll Call:**

Moved: Mrs. Gaugler; Seconded Mr. Fonzone,  
Vote: Yes 7, No 0, Abstention 0, Absent 2.

**11. FINANCE COMMITTEE MATTERS**

**A. Approve Per Capita Tax Exonerations and/or Tax Refunds:**

1. Authorize refund of the attached Whitehall-Coplay School District Per Capita and/or Real Estate Taxes in the amount of and for the reasons stated. (Attachment D)

**Roll Call:**

Moved: Mr. Williams; Seconded Mr. Fonzone,  
Vote: Yes 7, No 0, Abstention 0, Absent 2.

**12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS**

**A. Approve Prom Contracts with Holiday Inn:**

Approve contracts with Holiday Inn for the purpose of holding Prom on Saturday, May 18, 2019, and Saturday, May 16, 2020. (Attachment E and F)

**B. Approve Comprehensive School Plan for WCSD:**

Approve the Comprehensive School Plan for the Whitehall-Coplay School District for the years 2018 to 2021. (Attachment G)

**12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS - continued**

**C. Approve Field Trip Requests:**

Approve the following field trip requests:

Justin Boandl, High School Science teacher, requests permission for Science Olympiad Team to travel and compete in the Science Olympiad Competition at Juniata College in Huntington, PA on Saturday, April 27, 2019. Students would leave Friday, April 26, 2019 and return home after the competition on April 27, 2019. Requesting use of two (2) school vans. School days missed: 1.

Matthew Tanzos, High School Music teacher, requests permission for Zephyr Marching Band to participate in the Marching Zephyr Band Spring Trip in Philadelphia, PA on Saturday, April 27, 2019, at no cost to the district.

**Roll Call:**

Moved: Mrs. Gaugler; Seconded Mr. Williams,

Vote: Yes 7, No 0, Abstention 0, Absent 2.

**13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS**

**A. Approve the AIA Contract for the New Elementary School:**

Approve the AIA contract between Breslin, Ridyard and Fadero Architects and the Whitehall-Coplay School District to design the New Elementary School subject to solicitor and administration's approval. (Attachment H)

**Roll Call:**

Moved: Mr. Grim; Seconded Mr. Shields,

Vote: Yes 6, No 1 (Eberhart), Abstention 0, Absent 2.

**B. Approve Cost and Location B of Portable Elementary Classrooms:**

Approve cost estimate and location B plan and solicitation of contracts for the Portable Elementary Classrooms. (Attachment I)

**C. Approve Change Orders for the MS School Alterations Project:**

Approve the following Change Orders for the Middle School Alterations Project: Ace Electric, Inc. E-02, 03, 04, 05. (Attachment J)

**D. Approve Agreement with Sharp-Ross Psych Ed Services LLC:**

Approve the agreement between the Whitehall-Coplay School District and Sharp-Ross Psych Ed Services LLC, to provide Bilingual Psychoeducational Services to the Whitehall-Coplay School District at a rate of \$125.00 per hour, pending solicitor's and administration's approval. (Attachment K)

**13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS - continued**

**Roll Call:**

Moved: Mr. Shields; Seconded Mr. Williams,

Vote: Yes 6, No 1 (Eberhart), Abstention 0, Absent 2.

**14. ADMINISTRATIVE MATTERS**

**A. Approve Teacher Education Credit Salary Increases:**

Recognize the professional employees who have successfully completed credits beyond his/her degree as per the agreement between the Whitehall-Coplay School District and the Whitehall-Coplay Education Association. (Attachment L)

**B. Approve Resignations:**

Approve the following resignations:

Atoya Smith, Intensive Learning Support Paraeducator at Gockley Elementary School, effective October 23, 2018. (Resignation)

Keri Kromer, Library Secretary at Gockley Elementary School, effective October 24, 2018. (Resignation)

Arielle Rodriguez, Emotional Support Paraeducator at Middle School, effective November 23, 2018. (Resignation)

**C. Approve FMLA Leave:**

Approve FMLA leave for the following:

Employee # 048035, effective October 8, 2018 and not to exceed 12 weeks.

Employee # 040315, effective October 29, 2018 and not to exceed 12 weeks.

Employee # 046160, effective October 30, 2018 and not to exceed 12 weeks.

Employee # 024575, effective November 5, 2018 and not to exceed 12 weeks.

Employee # 002160, effective November 13, 2018 and not to exceed 12 weeks.

Employee # 036450, effective November 26, 2018 and not to exceed 12 weeks.

**14. ADMINISTRATIVE MATTERS – continued**

**D. Approve Compensated Professional Leave Extensions:**

Approve a Compensated Professional Leave Extensions to the following:

Karen Dojack, Reading Specialist at Steckel Elementary School, effective the second semester of the 2018-2019 school year.

Andrew Kline, English/Language Arts Teacher at the Middle School, effective the second semester of the 2018-2019 school year.

Erin Piff, Learning Support Teacher at the Middle School, effective the second semester of the 2018-2019 school year.

Taylor Stefanyak, Health/Physical Education Teacher at Zephyr Elementary School, effective the second semester of the 2018-2019 school year.

**E. Approve Restoration of Health Sabbatical:**

Approve a Restoration of Health Sabbatical to the following:

Employee # 007375, teacher at Zephyr, effective November 27, 2018 through the end of the 2018-2019 school year.

**F. Approve Appointments:**

Appoint the following, upon the recommendation of the Administration, pending receipt of all credentials and clearances:

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
<b>PROFESSIONAL</b>			
Natalie Woodward	Steckel Intensive Learning Support	\$56,919 M+15 Step 5 (pro-rated)	To be determined by Superintendent

(Replacing Aubrey Miller - Resigned)

**14. ADMINISTRATIVE MATTERS – continued**

**F. Approve Appointments - continued:**

**TEMPORARY PROFESSIONAL**

Megan Colletti	School Nurse	\$48,165 B Step 1 (pro-rated)	11/19/2018
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(Replacing Jessica Alonge - Resigned)

**SALARIED SUBSTITUTES**

Kaitlyn Mack	Middle School Learning Support	\$48,165 B Step 1 (pro-rated)	Second Semester of 2018-2019 School Year
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(Replacing Erin Piff – Compensated Professional Leave)

Erin Reichenbach	Steckel Reading	\$51,486 M Step 1 (pro-rated)	Second Semester of the 2018-2019 School Year
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(Replacing Karen Dojack – Compensated Professional Leave)

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
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**SALARIED SUBSTITUTES – continued**

Steven Swann	Middle School English/L.A.	\$48,165 B Step 1 (pro-rated)	Second Semester of the 2018-2019 School Year
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(Replacing Andrew Kline – Compensated Professional Leave)

Amy Wood	Zephyr Health/ Phys. Ed.	\$51,486 M Step 1 (pro-rated)	Second Semester of the 2018-2019 School Year
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(Replacing Taylor Stefanyak – Compensated Professional Leave)

**14. ADMINISTRATIVE MATTERS – continued**

**F. Approve Appointments - continued:**

**LONG TERM SUBSTITUTE (45-89 DAYS)**

Amanda DeFelice	Steckel Intensive Learning Support	\$150.00	10/4/2018
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(Replacing Aubrey Miller - Resigned)

**LONG TERM SUBSTITUTE PARAPROFESSIONAL**

Megan Desthers	Gockley Reading	\$17.63 27.5hrs/weekly	2nd Semester of 2018-2019 School Year
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(Replacing Erin Reichenbach – Salaried Substitute for Karen Dojack – 2nd semester)

**SUPPORT STAFF**

Penny Lauer	Gockley Library Secretary 10 months	\$17.63 29.5hrs/wk.	To be determined by Superintendent
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(Replacing Keri Kromer - resigned)

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
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**PARAPROFESSIONAL**

Arcangela Villa	Gockley Intensive Learning Support	\$18.73 29.5hrs/weekly	To be Determined by Superintendent
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(Replacing Atoya Smith - Resigned)



**14. ADMINISTRATIVE MATTERS – continued**

**F. Approve Appointments - continued:**

**CAFETERIA**

Irene Eddinger            Middle School            \$14.60/hr.            11/13/2018

(Replacing Audrey Mlynek - Retired)

Sara Issa                High School                \$12.95/hr.            11/13/2018

(Replacing Sandie White - Transfer)

Khola Jarrah            Middle School            \$12.95/hr.            11/13/2018

(Replacing Irene Eddinger - Transfer)

**COACH**

<u>Coach</u>	<u>Sport</u>	<u>Compensation</u>
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1. Taylor Bess	Assistant Coach, Girls Basketball	Volunteer
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**G. Reclassify Compensation:**

Reclassify Richard Nederostek from a Custodial Bargaining Unit Member to a Utility Bargaining Unit Member at an hourly rate of \$25.90, effective October 22, 2018.

**H. Approve Substitute Personnel:**

Approve the attached list of substitute personnel for the 2018 – 2019 school year. (Attachment M)

**I. Approve Tutorial Agreements with National Hospital for Kids in Crisis:**

Approve the Tutorial Agreements between Whitehall-Coplay School District and the National Hospital for Kids in Crisis for the provision of education services for resident pupils. (Attachment N)

**J. Approve Affidavits:**

Approve the attached affidavits in order that the students may attend the Whitehall-Coplay School District during the 2018 – 2019 school year. (Attachment O)

**14. ADMINISTRATIVE MATTERS – continued**

**K. Approve Teacher Induction Participants:**

Approve the following as participants in the Teacher Induction Program for the 2018 – 2019 school year as per the teacher’s contract:

<u>Mentor</u>	<u>Mentor Amount</u>	<u>Teacher</u>
Julie Banner	\$325.00	Megan Colletti
Lora Luchansky	\$325.00	Megan Colletti
Donna Genevese	\$325.00	Erin Reichenbach
Mary Bellamy	\$325.00	Steve Swann
Clare Persing	\$325.00	Kaitlyn Mack
Kenneth Schneider	\$325.00	Amy Wood

**Roll Call**

Moved: Mr. Fonzone; Seconded Mr. Williams,  
Vote: Yes 7, No 0, Abstention 0, Absent 2.

**15. SUPERINTENDENT’S REPORT**

**A. PTO Plus Report**

Toni Fillman spoke about the large group of volunteers she has in place this year. She noted that Lil Shoppers will be held at all three elementary buildings. She invited those in attendance to visit Gockley’s Lil Shopper on December 13 from 5:00 p.m. to 8:00 p.m. Pictures with Santa will be available for \$2.00. Santa will be visiting Gockley and Steckel on December 19 and 20. Toni also noted that all the Book Fairs were a great success.

**B. Introduction of New Teachers**

Mr. Schiffert introduced Megan Colletti, High School Nurse  
Mrs. Snyder introduced Natalie Woodward, Intensive Learning Support Teacher at Steckel

**C. Full Day Kindergarten – Dr. Hackett**

Dr. Hackett announced the District’s plan to offer Full Day Kindergarten beginning in the 2019-2020 school year. Six portable classrooms will be attached to Gockley to support the Full Day Kindergarten program until the new building is constructed with a tentative opening date of August 2022. This program would provide a strong foundation in academic, social, and emotional skills so that students are well prepared to succeed.

**16. UPCOMING MEETING DATES**

Tuesday	Nov. 27	Committee Meetings Finance/Personnel Education/Student Activities Operations/Transportation	4:00 p.m.
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**16. UPCOMING MEETING DATES – continued**

Tuesday	Dec. 4	Reorganization Meeting	5:00 p.m.
Tuesday	Dec. 4	Special Board Meeting	5:15 p.m.
Monday	Dec. 10	School Board Meeting	7:00 p.m.
Monday	Dec. 17	Committee Meetings Operations/Transportation Finance/Personnel Education/Student Activities	4:00 p.m.

**17. OTHER MATTERS/INFORMATION**

Tina Koren reminded everyone that the Zephyr Elementary School fundraiser, Color Splash Run, at the Whitehall Parkway will take place on Sunday, November 18, 2018 at Noon.

**18. ADJOURNMENT**

A motion by Mrs. Gaugler, seconded by Mr. Shields, to adjourn. The meeting adjourned at 7:43 p.m.

Respectfully Submitted,

J. Michael Malay, Jr.  
Board Secretary