

**WHITEHALL-COPLAY SCHOOL DISTRICT**

**School Board Meeting Agenda**

**Monday, March 11, 2019 – 7:00 p.m.**

**1. CALL TO ORDER.....** President Mr. Grim

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**

**3. ATTENDANCE (ROLL CALL)**

The meeting is called to order at \_\_\_\_\_ p.m. by the President, Mr. Grim \_\_\_\_\_.  
Present are: Mr. Eberhart\_\_\_\_, Mr. Fonzone \_\_\_\_, Mrs. Gaugler\_\_\_\_, Mrs. Koren \_\_\_\_,  
Mr. Leiner\_\_\_\_, Mr. Makhoul\_\_\_\_, Mr. Shields\_\_\_\_, and Mr. Williams\_\_\_\_.  
Also present are Dr. Hackett\_\_\_\_, Mr. Schiffert \_\_\_\_, Mr. Malay \_\_\_\_, and  
Attorney Sultanik \_\_\_\_\_.

**4. NOTICE OF EXECUTIVE SESSION(S)**

- A.** Monday, February 25, 2019 at 4:30 p.m. for the discussion of personnel matters.
- B.** Monday, March 11, 2019 at 6:15 p.m. for the discussion of personnel matters.

**5. MINUTES OF PREVIOUS MEETINGS**

- A.** The minutes of the February 5, 2019 Special Operations /Transportation Committee Meeting be approved as presented.
- B.** The minutes of the February 11, 2019 School Board Meeting be approved as presented.
- C.** The minutes of the February 25, 2019 Education/Student Activities, Operations/ Transportation and Finance/Personnel Committee Meetings be approved as presented.

Moved: \_\_\_\_\_; Seconded \_\_\_\_\_,  
Vote: Yes \_\_\_\_\_, No \_\_\_\_\_, Abstention \_\_\_\_\_, Absent \_\_\_\_\_.

**6. RECOGNITIONS AND PRESENTATIONS**

- A. Student Council President/Vice President – Nicholas Demjan, President and Abigail Dimmick, Vice President
- B. Graduates of Distinction – Dr. Chomik
- C. Steckel Elementary School Presentation – Mrs. Snyder

**7. CORRESPONDENCE TO THE BOARD**

**8. PUBLIC PARTICIPATION**

**9. EXECUTIVE COMMITTEE MATTERS**

**A. Approve Student Adjudication:**

Approve the adjudication for Student Number 16144 as per the attached resolution. (Attachment A)

**B. Authorization to Approve Property Assessment Agreement:**

The Board of School Directors authorizes Fox Rothschild LLP to enter into an agreement for the property located on MacArthur Road in Whitehall Township, identified as Parcel ID number 549880461887 3, setting the assessment of the property at \$8,361,000 for the tax year 2019 (school tax year 2019-20) and for each subsequent tax year until a change in the property’s assessment pursuant to applicable law.

**C. Authorization to Approve Property Assessment Agreement:**

The Board of School Directors authorizes Fox Rothschild LLP to enter into an agreement for the property located on MacArthur Road in Whitehall Township, identified as Parcel ID number 549881626487 1, setting the assessment of the property at \$5,852,700 for the tax year 2019 (school tax year 2019-20) and for each subsequent tax year until a change in the property’s assessment pursuant to applicable law.

**Roll Call**

Moved: \_\_\_\_\_; Seconded \_\_\_\_\_,  
Vote: Yes \_\_\_\_\_, No \_\_\_\_\_, Abstention \_\_\_\_\_, Absent \_\_\_\_\_.

**10. FISCAL REPORT**

**A. Treasurer’s Report:**

Accept the report of the Treasurer as follows: (Attachment B)

Balance as of 2/01/2019	\$ 118,864.81
Receipts	\$ 2,590,089.53
Investments Matured	<u>\$ 2,700,000.00</u>
Total Cash Available	\$ 5,408,954.34
Expenses	\$ 4,174,284.07
Funds Invested	<u>\$ 0,000,000.00</u>
Cash Balance as of 2/28/2019	\$ 1,234,670.27

**B. Approve Bills and Salaries:**

Approve the bills and salaries for the various funds. (Attachment C)

1. General Fund
2. Cafeteria Fund
3. Capital Projects Fund
4. Capital Reserve Fund

**Roll Call**

Moved: \_\_\_\_\_; Seconded \_\_\_\_\_,  
Vote: Yes \_\_\_\_\_, No \_\_\_\_\_, Abstention \_\_\_\_\_, Absent \_\_\_\_\_.

**11. FINANCE COMMITTEE MATTERS**

**A. Receipt of Independent Auditor’s Report:**

Approve the Independent Auditor’s report for fiscal year ending June 30, 2018 as prepared by the District’s auditor Buckno Lisicky & Company. Reports inserted in permanent minutes. (Attachment D)

**B. Approve Per Capita Tax Exonerations and/or Tax Refunds:**

1. Authorize refund of the attached Whitehall-Coplay School District Per Capita and/or Real Estate Taxes in the amount of and for the reasons stated. (Attachment E)

**Roll Call**

Moved: \_\_\_\_\_; Seconded \_\_\_\_\_,  
Vote: Yes \_\_\_\_\_, No \_\_\_\_\_, Abstention \_\_\_\_\_, Absent \_\_\_\_\_.

**12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS**

**A. Policy Revisions - Second Reading:**

The following policies have been submitted as a second reading by the Education/Student Activities Committee. (Attachment F)

Section: Programs  
Title: Nondiscrimination/Discriminatory Harassment-School & Classroom Practices  
Number: 103

Section: Programs  
Title: Nondiscrimination – Qualified Students with Disabilities  
Number: 103.1

Section: Programs  
Title: Nondiscrimination/Discriminatory Harassment – Employment Practices  
Number: 104

Section: Pupils  
Title: Tobacco/Nicotine  
Number: 222

Section: Pupils  
Title: Hazing  
Number: 247

Section: Pupils  
Title: Bullying/Cyberbullying  
Number: 249

Section: Employees  
Title: Tobacco/Nicotine  
Number: 323

Section: Community  
Title: Public Attendance at School Events  
Number: 904

**B. Approve LCTI Summer Fun Camp Funding:**

Approve funding (\$75.00 per student, per week) of Whitehall-Coplay School District middle school students' tuition rate to attend the Lehigh Career & Technical Institute STEM - Focused Fun & Career Exploration Camp during the summer of 2019.

**12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS - continued**

**C. Approve Field Trip Request:**

Trevor Pinho requests permission for Aavidum club to travel and participate in the Aavidum Conference in Lititz, PA on Friday, March 1, 2019. Cost to the district: use of one (1) school van.

**Roll Call**

Moved: \_\_\_\_\_; Seconded \_\_\_\_\_,  
Vote: Yes \_\_\_\_\_, No \_\_\_\_\_, Abstention \_\_\_\_\_, Absent \_\_\_\_\_.

**13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS**

**A. Approve Change Order for the Middle School Alterations Project:**

Approve the following Change Order for the Middle School Alterations Project: JBM Mechanical, Inc. H-03. (Attachment G)

**B. Approve CLIU Driver Education Contract Agreement:**

Approve the Agreement between Carbon Lehigh Intermediate Unit #21 and the Whitehall-Coplay School District to provide a student-fee based Driver Education Program as outlined in the attachment effective July 1, 2019 to June 30, 2020. (Attachment H)

**C. Approve WCSD 2019 – 2020 School Calendar:**

Approve the attached Whitehall-Coplay School District calendar for the 2019–2020 school year including Professional Development and Act 80 days as listed on the calendar: (Attachment I)

November 25, 26, 27 - Parent Conferences  
Early Dismissal at Gockley, Steckel, Zephyr and Middle Schools

As per the attached Resolution, also included are the following official local school district holidays according to Section 1502 of the School Code:  
(Attachment J)

November 29  
December 24  
December 31  
February 17  
April 10

**13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS - continued**

**D. Approve Zephyr Pride Foundation Development/Marketing Agreement:**

Approve the Development/Marketing Agreement between the Zephyr Pride Foundation and the Whitehall-Coplay School District effective October 9, 2018, through June 30, 2020, unless terminated earlier. (Attachment K)

**Roll Call**

Moved: \_\_\_\_\_; Seconded \_\_\_\_\_,  
Vote: Yes \_\_\_\_\_, No \_\_\_\_\_, Abstention \_\_\_\_\_, Absent \_\_\_\_\_.

**14. ADMINISTRATIVE MATTERS**

**A. Approve Retirements/Resignations:**

Approve the following retirement/resignation:

Glenn Noack, Principal at the Middle School, effective at the close of business on June 30, 2019. (Retirement - 27 years)

Linda MacGill, Guidance Counselor at the High School, effective at the end of the 2018-2019 school year. (Retirement - 23 years)

Renee Roth, Computer Teacher at Zephyr Elementary School, effective at the end of the 2018-2019 school year. (Retirement - 27 years)

Gail Wotring, Librarian at Steckel Elementary School, effective at the end of the 2018-2019 school year. (Retirement - 23 years)

Sandra Reinhard, Secretary at the High School, effective at the close of business on July 31, 2019. (Retirement - 15 years)

Theresa Welnoski, Secretary at the Middle School, effective at the close of business on August 5, 2019. (Retirement - 28 years)

Brian Curran, Biology Teacher at the High School, effective at the close of business February 26, 2019. (Resignation)

Randi Kaplan, Spring Musical Producer, Stage Director, Musical Art Director and Musical Rehearsal Accompanist, effective at the close of business March 5, 2019. (Resignation)

**14. ADMINISTRATIVE MATTERS – continued**

**A. Approve Retirements/Resignations - continued:**

Mary Shelor, Health Room Assistant at the Middle School, effective at the close of business March 8, 2019. (Resignation)

Tara Andrews, Health Room Assistant at the High School, effective at the close of business March 20, 2019. (Resignation)

**B. Approve FMLA Leaves:**

Approve FMLA leave for the following:

Employee # 009980, effective April 15, 2019 and not to exceed 12 weeks.

Employee # 007226, effective May 20, 2019 and not to exceed 12 weeks.

Employee # 002224, (intermittent) effective February 27, 2019 and not to exceed 5 weeks.

**C. Approve Uncompensated Leave:**

Approve Uncompensated Leave for the following:

Employee #019550, effective March 4, 2019 and not to exceed one year.

**D. Approve Compensated Professional Leave:**

Approve Compensated Professional Leave for the following:

Amy Shoup, Counselor at the High School, effective for the first semester of the 2019-2020 school year.

**E. Approve Uncompensated Childrearing Leave:**

Approve Uncompensated Childrearing Leave for the following:

Abigail Fatula, teacher at Steckel Elementary, through March 24, 2019. Her leave was previously approved with a return date of March 4, 2019.

**14. ADMINISTRATIVE MATTERS – continued**

**F. Approve Appointments:**

Approve the following appointments, upon recommendation of the Administration, pending receipt of all credentials and clearances:

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
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**LONG TERM SUBSTITUTES (45-89 DAYS)**

Sarah Beck	High School Spec. Ed. Inclusion	\$150.00/day	2/14/2019
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(Replacing Employee # 019000 – Restoration of Health Sabbatical)

**SUPPORT STAFF**

Shannon Ringenberger	Athletic Dept. Level II Secretary	\$34,512 (prorated) 35hrs. /weekly 12 months	3/12/2019
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(Replacing Stacey Gilly – resigned)

**LONG TERM SUBSTITUTE PARAPROFESSIONAL**

Diane Hanna	Steckel Intensive Learn. Suppt.	\$17.63/hr. 29.5 hrs. /weekly	3/4/2019
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(Replacing Raphina Morton – transferred)

Lina Abi-Daher	Gockley 1:1 Steckel Spec. Ed.	\$17.63/hr. 27.5 hrs. /weekly	3/18/2019
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(Temporary position through end of 2018-2019 school year)

**COACHES**

**2018 - 2019 Coaching**

<u>Coach</u>	<u>Sport</u>	<u>Compensation</u>
1. Robert Panny	Head Coach, Boys Tennis	\$3,136
2. Jennifer Bodnar	Asst. Coach, Boys Tennis	\$2,046



**14. ADMINISTRATIVE MATTERS – continued**

**G. Approve Affidavits:**

Approve the attached affidavits in order that the students may attend the Whitehall-Coplay School District during the 2018– 2019 school year. (Attachment L)

**H. Approve Tutorial Agreements with National Hospital for Kids in Crisis:**

Approve the Tutorial Agreements between Whitehall-Coplay School District and the National Hospital for Kids in Crisis for the provision of education services for resident pupils. (Attachment M)

**I. Approve Residency of Institutional Children:**

Acknowledge residency of the following and their legal guardians as residents of the Whitehall-Coplay School District while receiving education at the stated institutions as per the attached confidential list. (Attachment N)

**J. Approve Teacher Induction Participants:**

Approve the following as participants in the Teacher Induction Program for the 2018-2019 school year as per the teacher’s contract.

<u>Mentor</u>	<u>Amount</u>	<u>Teacher</u>
Amy Kahora	\$325.00	Sarah Beck
Justin Boandl	\$650.00	Coral Suppan
Richard Gierula	\$325.00	Leah Jaremenko
Monica Pangiao	\$325.00	Hailey Arnold

**Roll Call**

Moved: \_\_\_\_\_; Seconded \_\_\_\_\_,  
Vote: Yes \_\_\_\_\_, No \_\_\_\_\_, Abstention \_\_\_\_\_, Absent \_\_\_\_\_.

**15. SUPERINTENDENT’S REPORT**

A. PTO Plus Report

**16. OTHER MATTERS/INFORMATION ITEMS**

**17. UPCOMING MEETING DATES**

Monday	March 18	Operations/Transportation	4:00 p.m.
Monday	March 25	Committee Meetings Operations/Transportation Finance/Personnel Education/Student Activities	4:00 p.m.
Monday	March 25	Special School Board Meeting	5:00 p.m.
Monday	April 8	School Board Meeting	7:00 p.m.
Tuesday	April 23	Committee Meetings Education/Student Activities Operations/Transportation Finance/Personnel	4:00 p.m.

**18. ADJOURNMENT**

A motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn. The meeting adjourned at \_\_\_\_\_ p.m.

Dr. Lorie D. Hackett  
Superintendent of Schools