

**WHITEHALL-COPLAY SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA**

Monday, January 14, 2019 – 7:00 p.m.

1. CALL TO ORDER..... President Mr. Grim

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ATTENDANCE (ROLL CALL)

The meeting is called to order at _____ p.m. by the President, Mr. Grim _____.
Present are: Mr. Eberhart____, Mr. Fonzone ____, Mrs. Gaugler____, Mrs. Koren ____,
Mr. Leiner____, Mr. Makhoul____, Mr. Shields____, and Mr. Williams____.
Also present are Dr. Hackett____, Mr. Schiffert ____, Mr. Malay____ and
Attorney Mintz_____.

4. NOTICE OF EXECUTIVE SESSION(S)

- A. Monday, December 17, 2018 at 4:00 p.m. for discussion of personnel and legal matters.
- B. Monday, January 14, 2018 at 6:30 p.m. for discussion of personnel and legal matters.

5. MINUTES OF PREVIOUS MEETINGS

- A. The minutes of the December 10, 2018 School Board Meeting be approved as presented.
- B. The minutes of the December 17, 2018 Education/Student Activities Committee, Operations/Transportation Committee, and Finance/Personnel Committee meetings be approved as presented.

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

6. RECOGNITIONS AND PRESENTATIONS

- A. School Board Appreciation Month - Dr. Hackett
- B. Thank You to St. John’s U.C.C. of Fullerton Congregation, Rev. Dr. Becky Beckwith and their Girl Scout Troop for the scarves, hats and gloves for our families. - Dr. Hackett
- C. Thank you to the Lafarge Cement Company for the donation of twenty holiday food baskets for our families. - Dr. Hackett
- D. Thank you to the Whitehall Lions Club for the donation of coats, clothing, hats and mittens for our students. - Dr. Hackett
- E. Student Council Representatives - Nicholas Demjan, President and Abigail Dimmick, Vice President
- F. Zephyr Presentation - Mrs. Miller

7. CORRESPONDENCE TO THE BOARD

8. PUBLIC PARTICIPATION

9. EXECUTIVE COMMITTEE MATTERS

A. Committee Appointments – 2019:

Committee Appointments as approved by the Board President for the 2019 year.
(Attachment A)

10. FISCAL REPORT

A. Treasurer’s Report:

Accept the report of the Treasurer as follows: (Attachment B)

Balance as of 12/01/18	\$ 829,736.42
Receipts	\$ 5,016,968.18
Investments Matured	<u>\$ 6,550,000.00</u>
Total Cash Available	\$12,396,704.60
Expenses	\$ 8,553,783.59
Funds Invested	<u>\$ 3,100,000.00</u>
Cash Balance as of 12/31/18	\$ 742,921.01

10. FISCAL REPORT - continued

B. Approve Bills and Salaries:

Approve Bills and Salaries for the various funds: (Attachment C)

1. General Fund
2. Cafeteria Fund
3. Capital Projects Fund
4. Capital Reserve Fund

Roll Call

Moved: _____; Seconded _____

Vote: Yes _____, No _____, Abstention _____, Absent _____.

11. FINANCE COMMITTEE MATTERS

A. Approve Per Capita Tax Exonerations and/or Tax Refunds:

1. Authorize refund of the attached Whitehall-Coplay School District Per Capita and/or Real Estate Taxes in the amount of and for the reasons stated.
(Attachment D)

Roll Call

Moved: _____; Seconded _____,

Vote: Yes _____, No _____, Abstention _____, Absent _____.

12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS

A. Approve Graduation Contract with Lehigh University:

Approve a contract with Lehigh University for the purpose of holding graduation on Monday, June 3, 2019 at 7:00 p.m. (Attachment E)

B. Approve Field Trip Requests:

Samantha Neas, Middle School Science teacher, requests permission for Middle School Science Olympiad students to travel to Garnet Valley High School on Saturday, January 26, 2019 to compete at the Garnet Valley Invitational. Snow date is Sunday, January 27, 2019. Cost to district: transportation.

Samantha Neas, Middle School Science teacher, requests permission for Science Olympiad Team to travel and compete in the Science Olympiad Competition at Juniata College in Huntingdon, PA on Saturday, April 27, 2019. Students would leave Friday, April 26, 2019 and return home after the competition on April 27, 2019. Requesting use of two (2) school vans. School days missed: 1.

12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS - continued

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS

A. Approve David Blackmore & Associates, Inc. Proposal:

Approve the David Blackmore & Associates, Inc. proposal for a Geotechnical Exploration and Report conducted for the Gockley Portable Classroom Project at a cost of \$4,350.00 as per attachment. (Attachment I)

Roll Call

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

14. ADMINISTRATIVE MATTERS

A. Approve Resignations/Retirements:

Approve the following resignations/retirements:

Jamison Barnhart, High School Chemistry teacher, effective January 8, 2019 at the close of business. (Resignation)

Valerie Chajnacki, District Wide Health Room Assistant, effective January 21, 2019 at the close of business. (Resignation)

B. Approve FMLA Leaves:

Approve FMLA leave for the following:

Employee # 011240, effective February 12, 2019 and not to exceed 12 weeks.

Employee # 006300, effective May 20, 2019 and not to exceed 12 weeks.

C. Approve Restoration of Health Sabbatical:

Approve a Restoration of Health Sabbatical to the following:

Employee # 019000, teacher at the High School, effective January 22, 2019 through the end of the 2018-2019 school year.

14. ADMINISTRATIVE MATTERS - continued

D. Approve Uncompensated Leaves:

Approve Uncompensated Leave for the following:

Employee #022215, effective December 10, 2018 and not to exceed one year.

Employee #032225, effective January 2, 2019 and not to exceed one year.

Employee #032942, effective January 3, 2019 and not to exceed one year.

Employee #037580, effective February 6, 2019 and not to exceed one year.

E. Approve Appointments:

Appoint the following, upon the recommendation of the Administration, pending receipt of all credentials and clearances:

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
TEMPORARY PROFESSIONAL			
Valerie Chajnacki	School Nurse	\$48,165 B Step 1 (pro-rated)	Second Semester of the 2018-2019 School Year

(Replacing Julie Bannar - Resigned)

SALARIED SUBSTITUTE – PART TIME

Danielle Monroe	District Wide Half Day ESL	\$51,486 M Step 1 (pro-rated)	Second Semester of the 2018-2019 School Year
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(new position)

LONG TERM SUBSTITUTE (45-89 DAYS)

Coriane Zvolanek	Zephyr	\$150.00	2/19/19
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(Replacing employee # 008419 – FMLA)

SUPPORT STAFF

Wendy Weeast	High School Secretary	\$17.63/hr. 29.5hrs/weekly	1/2/2019
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(Replacing Melanie DeMelfy - resigned)

14. ADMINISTRATIVE MATTERS - continued

E. Approve Appointments - continued:

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
PARAPROFESSIONALS			
Ann Hansen	Middle School Reading	\$17.63 27.5hrs/weekly	To be Determined by Superintendent
(Replacing Nadine Alkhal - resigned)			
Holly Gerlach	Middle School Emotional Support	\$18.73 27.5hrs/weekly	1/28/2019
(Replacing Ann Hansen - transfer)			
Natalie Schlofer	Middle School Emotional Support	\$18.73 27.5hrs/weekly	1/14/2019
(Replacing Arielle Rodriguez - resigned)			
Jennifer Chanitz	Steckel Int. Learn. Support	\$18.73 29.5hrs/weekly	1/22/2019
(Replacing Amanda DeFelice - resigned)			

CAFETERIA

Gunay Guler	Middle School	\$12.95/hr.	1/15/2019
(Replacing Calie Albitz - Resigned)			

COACH

<u>Coach</u>	<u>Sport</u>	<u>Compensation</u>
<u>2019-2020 Coaching</u>		
Matthew Senneca	Head Coach, Football	\$9,138.00

14. ADMINISTRATIVE MATTERS - continued

F. Approve Club/Extracurricular Advisor:

For the 2018 – 2019 School Year - **High School:**

<u>Advisor</u>	<u>Club/Music</u>	<u>Compensation</u>
Edward Hong	Spring Musical Pit orchestra Conductor	\$550.00

G. Approve Substitute Personnel:

Approve the attached list of substitute personnel for the 2018-2019 school year. (Attachment F)

H. Approve Tutorial Agreement with National Hospital for Kids in Crisis:

Approve the Tutorial Agreement between Whitehall-Coplay School District and the National Hospital for Kids in Crisis for the provision of educational services for resident pupils. (Attachment G)

I. Approve Residency of Institutional Children:

Acknowledge residency of the following and their legal guardians as residents of the Whitehall-Coplay School District while receiving education at the stated institutions as per the attached confidential list. (Attachment H)

J. Approve Teacher Induction Participants:

Approve the following as participants in the Teacher Induction Program for the 2018-2019 school year as per the teacher's contract:

<u>Mentor</u>	<u>Mentor Amount</u>	<u>Teacher</u>
Lora Luchansky	\$325.00	Megan Colletti
Jane Dolin	\$325.00	Valerie Chajnacki
Carmelina Subervi	\$325.00	Danielle Monroe

Roll Call

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

15. SUPERINTENDENT'S REPORT

A. PTO Plus Report

16. UPCOMING MEETING DATES

Monday	January 28	Committee Meetings Education/Student Activities Operations/Transportation Finance/Personnel	4:00 p.m.
Tuesday	February 5	Special Operations/Transportation Committee Meeting	4:15 p.m.
Monday	February 11	School Board Meeting	7:00 p.m.
Monday	February 25	Committee Meetings Finance/Personnel Education/Student Activities Operations/Transportation	4:00 p.m.

17. OTHER MATTERS / INFORMATION

18. ADJOURNMENT

A motion by _____, seconded by _____, to adjourn. The meeting adjourned at _____ p.m.

Dr. Lorie Hackett
Superintendent of Schools