

WHITEHALL-COPLAY SCHOOL DISTRICT

**School Board Meeting Minutes
Monday, August 13, 2018 – 7:00 p.m.**

1. CALL TO ORDER..... President Mr. Grim

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ATTENDANCE (ROLL CALL)

The meeting is called to order at 7:00 p.m. by the President, Mr. Grim.
Present were: Mr. Fonzone Mrs. Gaugler, Mrs. Koren, Mr. Leiner, Mr. Shields, and Mr. Williams.
Also present were Dr. Hackett, Mr. Malay, and Attorney Sultanik.
Absent two (2): Mr. Eberhart and Mr. Taschler
Also absent one (1): Mr. Schiffert

4. NOTICE OF EXECUTIVE SESSION(S)

A. Monday, August 13, 2018, at 6:15 p.m. for discussion of personnel and legal matters.

5. MINUTES OF PREVIOUS MEETINGS

A. The minutes of the July 9, 2018, School Board Meeting be approved as presented.

Moved: Mr. Leiner; Seconded Mr. Fonzone,
Vote: Yes 7, No 0, Abstention 0, Absent 2.

6. RECOGNITIONS AND PRESENTATIONS

Freshman Technology 1:1 Pilot
Mr. Davidson reviewed the 9th grade 1:1 computer program, which included the process used to start the program.

7. CORRESPONDENCE TO THE BOARD

No formal correspondence to the Board.

8. PUBLIC PARTICIPATION

No public participation on agenda items.

9. EXECUTIVE COMMITTEE MATTERS

A. Accept Resignation:

Accept the resignation of Board Member Arthur F. Taschler, Jr., effective August 1, 2018.

Moved: Mrs. Gaugler; Seconded Mr. Williams,

Vote: Yes 7, No 0, Abstention 0, Absent 2.

B. Nomination of Board Candidate:

Nominations to fill the vacant school board position (Arthur F. Taschler, Jr.) until December 2019:

(A) Mr. Williams nominates Mr. George N. Makhoul

A motion by Mr. Leiner seconded by Mr. Fonzone, to close nominations.

Roll call to fill the vacant school board position until December 2019.

Candidate

Member:	<u>A</u>
1. Owen Eberhart, Jr.	Absent
2. William Fonzone, Sr.	Yes
3. Patty Gaugler	Yes
4. Wayne Grim	Yes
5. Tina Koren	Yes
6. William Leiner, Jr.	Yes
7. Joseph R. Shields	Yes
8. George E. Williams	Yes

Mr. George N. Makhoul is hereby elected to fill the vacant school board position until December 2019.

C. Oath of Office of Newly Elected Board Member

President, Wayne A. Grim, administers the oath of office to newly appointed Board Member Mr. George N. Makhoul.

9. EXECUTIVE COMMITTEE MATTERS - continued

D. Approve the Memorandum of Understanding between WCSD and WCEA:

Approve the Memorandum of Understanding by and between the Whitehall-Coplay School District and the Whitehall-Coplay Education Association effective beginning in the 2018-2019 school year and school years thereafter. (Attachment A)

Roll Call

Moved: Mr. Shields; Seconded Mr. Fonzone,
Vote: Yes 8, No 0, Abstention 0, Absent 1.

10. FISCAL REPORT

A. Treasurer's Report:

Accept the report of the Treasurer as follows: (Attachment B)

Balance as of 7/1/18	\$ 623,996.68
Receipts	\$ 5,102,796.79
Investments Matured	\$ <u>1,950,000.00</u>
Total Cash Available	\$ 7,676,793.47
Expenses	\$ 3,806,489.11
Funds Invested	\$ <u>3,300,000.00</u>
Cash Balance as of 7/31/18	\$ 570,304.36

B. Approve Bills and Salaries:

Approve the bills and salaries for the various funds. (Attachment C)

1. General Fund
2. Cafeteria Fund
3. Capital Projects Fund
4. Capital Reserve Fund

Roll Call

Moved: Mr. Williams; Seconded Mr. Leiner,
Vote: Yes 8, No 0, Abstention 0, Absent 1.

11. FINANCE COMMITTEE MATTERS

No Finance Matters to report.

12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS

A. Policy Revision - Second Readings:

The following policies have been submitted for second readings by the Education/Student Activities Committee. (Attachment D)

Section: Pupils
Title: Care of School Property
Number: 224

Section: Employees
Title: Title I Parent and Family Engagement
Number: 918

B. Approve Field Trip Request:

Sarah Gardner, Head Cheerleading Coach, requests permission for cheerleading squad to travel to and participate in the UCA Camp in Honesdale, PA on Wednesday, August 15, 2018 through Saturday, August 18, 2018. Overnight trip with lodging paid by Cheerleading Booster Club. School days missed: 0. Cost to the district: none.

Roll Call:

Moved: Mrs. Gaugler; Seconded Mr. Fonzone,
Vote: Yes 8, No 0, Abstention 0, Absent 1.

13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS

A. Approve 2018-2019 School Bus Runs and Stops:

Approve the attached list of school bus runs and stops for the 2018-2019 school year. (Attachment E)

B. Approve Architect's Contract for High School Renovations:

Approve the AIA Standard Form of Agreement between the Whitehall-Coplay School District and Breslin Ridyard Fadero Architects contract for the High School renovations pending solicitor and administration approval. (Attachment F)

C. Approve Revised Communities In Schools Integrated Services Contract:

Approve the revised Integrated Services Contract between Communities in Schools of the Lehigh Valley and the Whitehall-Coplay School District for the 2018-2019 school year pending solicitor and administration approval. (Attachment G)

13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS - continued

D. Approve Emergency Sinkhole Repair Quotes:

Approve the attached quotes from D.L. Keeney General Contracting, Inc. for the emergency repair of two sinkholes. (Attachment H)

Roll Call

Moved: Mr. Grim; Seconded Mr. Williams,

Vote: Yes 8, No 0, Abstention 0, Absent 1.

14. ADMINISTRATIVE MATTERS

A. Approve Teacher Education Credit Salary Increases:

Recognize the professional employees who have successfully completed credits beyond his/her degree as per the agreement between the Whitehall-Coplay School District and the Whitehall-Coplay Education Association. (Attachment I)

B. Approve Resignations/Retirements:

Approve the following Resignations:

Christina Tabarani, paraprofessional at the Middle School, effective at the close of business on July 12, 2018. (Resignation)

Kathleen Fenstermaker, cafeteria employee at Steckel Elementary School, effective at the close of business on July 19, 2018. (Resignation)

Michele Hubler, paraprofessional at the High School, effective at the close of business on July 20, 2018. (Resignation)

Heather Holmes, cafeteria monitor at Gockley and bus aide for the District, effective at the close of business on July 24, 2018. (Resignation)

Fran Shehab, cafeteria monitor at Gockley, effective at the close of business on July 30, 2018. (Resignation)

Jenelle Hallman, paraprofessional at Gockley Elementary School, effective at the close of business on August 9, 2018. (Resignation)

14. ADMINISTRATIVE MATTERS – continued

C. Approve FMLA Leave:

Approve FMLA leave for the following:

Employee # 036470, Secretary at the High School, effective August 29, 2018 and not to exceed twelve weeks.

Employee # 009790, Maintenance at the Middle School, effective September 12, 2018 and not to exceed twelve weeks.

D. Approve Uncompensated Leave:

Approve an Uncompensated Leave for the following:

Emp. # 005258, paraprofessional at the Middle School, effective August 27, 2018, and not to exceed one year.

E. Approve Appointments:

Approve the following appointments upon the recommendation of the Administration, pending receipt of all credentials and clearances:

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
PROFESSIONAL			
Nicole Sharkazy (New position)	District Wide Integrated Support Services Coordinator	\$53,000	Date to be determined by Superintendent
TEMPORARY PROFESSIONALS			
Kristen Hood (Replacing Amanda Kusko - transfer)	Steckel 2 nd Grade	\$54,504 M Step 4	2018-2019 School Year
Christine Laudato (Replacing Angela Eibach - transfer)	Zephyr Grades 4 th /5 th	\$56,805 M Step 6	2018-2019 School Year

14. ADMINISTRATIVE MATTERS – continued

E. Approve Appointments - continued:

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
TEMPORARY PROFESSIONALS - continued			
David Wacker	High School Industrial Arts/ Tech. Ed. (Replacing Barry Hessinger - retired)	\$48,165 B Step 1	2018-2019 School Year
SALARIED SUBSTITUTE			
Erin Reichenbach	Steckel Reading (Replacing Karen Dojack – Compensated Professional Leave)	\$51,486 M Step 1 (pro-rated)	First Semester of the 2018-2019 School Year
Kristine George	Zephyr 4 th Grade (Replacing Jennifer Liguori – Compensated Professional Leave Extension)	\$48,165 B Step 1 (pro-rated)	First Semester of the 2018-2019 School Year
Amy Wood	Zephyr Health/ Phys. Ed. (Replacing Taylor Stefanyak – Compensated Professional Leave)	\$51,486 M Step 1 (pro-rated)	First Semester of the 2018-2019 School Year
Miranda Dangler	Middle School Librarian/ Library Science (Replacing Natasha Lewis – Concurrent Child Rearing Leave)	\$48,165 B Step 1 (pro-rated)	First Semester of the 2018-2019 School Year
Hailey Arnold	High School Biology (Replacing Employee # 008250 – Restoration of Health Sabbatical)	\$48,165 B Step 1 (pro-rated)	First Semester of the 2018-2019 School Year

14. ADMINISTRATIVE MATTERS – continued

E. Approve Appointments - continued:

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
PARAPROFESSIONALS			
Fran Shehab	Gockley Reading	\$17.63 27.5hrs/weekly	2018-2019 School Year
(Replacing Susan Myers - retired)			
Beth Healy	Steckel Math	\$17.63 27.5hrs/weekly	2018-2019 School Year
(New position)			
Michelle Lindenmuth	Steckel Math	\$17.63 27.5hrs/weekly	2018-2019 School Year
(New position)			
Dawn Youwakim	Zephyr ELL	\$17.63 27.5hrs/weekly	2018-2019 School Year
(New position)			
Antoinette Saliby-Issa	Zephyr/Gockley Reading/Activity	\$17.63 27.5hrs/weekly	2018-2019 School Year
(Replacing Kelly Sulter - transfer)			
Heather Holmes	Gockley Intensive Learning Support	\$18.73 29.5hrs/weekly	2018-2019 School Year
(New position)			
Atoya Smith	Gockley Intensive Learning Support	\$17.63 29.5hrs/weekly	2018-2019 School Year
(New position)			

14. ADMINISTRATIVE MATTERS – continued

E. Approve Appointments - continued:

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
PARAPROFESSIONALS – continued			
Raphina Morton (New position)	Steckel Intensive Learning Support	\$18.73 29.5hrs/weekly	2018-2019 School Year
Amanda DeFelice (New position)	Steckel Intensive Learning Support	\$18.73 29.5hrs/weekly	2018-2019 School Year
Krystle Carraballo (New position)	Zephyr Life Skills	\$18.73 29.5hrs/weekly	2018-2019 School Year
Nicole Weller (New position)	Zephyr Life Skills	\$18.73 29.5hrs/weekly	2018-2019 School Year
Alyssa Werner (New position)	Gockley 1:1	\$18.73 29.5hrs/weekly	2018-2019 School Year
Jennifer Hittinger (New position)	Steckel 1:1	\$18.73 29.5hrs/weekly	2018-2019 School Year
Sarah Moussa (Replacing Jayson Spangler - resigned)	High School Emotional Support	\$18.73 27.5hrs/weekly	2018-2019 School Year

14. ADMINISTRATIVE MATTERS – continued

E. Approve Appointments - continued:

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
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PARAPROFESSIONALS – continued

Ann Hansen	Middle School Emotional Support	\$17.63 27.5hrs/weekly	2018-2019 School Year
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(Replacing Kathleen McLaughlin - resigned)

Josannah Martinez	High School Life Skills	\$17.63 29.5hrs/weekly	2018-2019 School Year
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(Replacing Michele Hubler - resigned)

Zeina Shahda	High School Inclusion	\$18.73 27.5hrs/weekly	2018-2019 School Year
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(Replacing Melissa Rosario - transfer)

LONG TERM SUBSTITUTE PARAPROFESSIONAL

Megan Desthers	Gockley Reading	\$17.63 27.5hrs/weekly	1 st Semester of 2018-2019 School Year
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(Replacing Erin Reichenbach – Salaried Substitute for Karen Dojack – 1st semester)

SUPPORT STAFF

Eileen Tsamutalis	District Office Level I Secretary Ten (10) Months	\$26,459 35hrs/weekly	8/14/2018
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Tanya Mazsa	Steckel Secretary	\$17.63/hr. 29.5 hrs. /weekly	7/30/2018
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(Replacing Shannon Ringenberger – resigned)

Olivia Bobyak	High School Security	\$16.89 29.5hrs/wk.	8/21/2018
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(Replacing James Haney - resigned)

14. ADMINISTRATIVE MATTERS – continued

E. Approve Appointments - continued:

COACHES

<u>Coach</u>	<u>Sport</u>	<u>Compensation</u>
1. Shaun O’Boyle	Head Coach, Baseball	\$6,410
2. Blake Morgan	Head Coach, Softball	\$6,410
3. George Cowitch	Head Coach, Boys Volleyball	\$4,500

F. Approve Club/Extracurricular Advisors:

For the 2018 – 2019 School Year - **High School:**

<u>Advisor</u>	<u>Club/Music</u>	<u>Compensation</u>
Julie Tonnies	Anime Club	\$700.00
Michael Lynn	Art Club	\$700.00
Amanda Snyder	Book Club	\$700.00
Elizabeth Burnett/ Jean Marsteller	Class of 2019	\$2,036.00 (\$1,018.00 each)
Joseph Krempasky	Class of 2020	\$1,662.00
Carolyn Radon	Class of 2021	\$1,427.00
Christen Martino	Commencement Speaker Coach	\$544.00
Anna O’Neill	Debate Coach	\$1,000.00
Jessie Bucchin	Fellowship of Christian Athletes	\$700.00
Carol Jo Reitz	Future Business Leaders of America	\$700.00
Danny Moyer	Exhibitions Coordinator	\$550.00
Danny Moyer	Gallery Coordinator	\$550.00
Victoria Ziatyk	German Club	\$700.00
Steven Adams	Interact Club	\$700.00
Deidra Herbert	Key Club	\$1,160.00
Jessica Paulas	Leo Club	\$1,160.00
Joseph Krempasky	London Club	\$700.00
Suzanne Hetten	Math League	(HOURLY-NO ACTIVITY)
Steven Adams	Model U.N.	\$700.00
Stephanie Edwards	Mu Alpha Theta	\$700.00
Jessie Bucchin	National English Honor Society	\$700.00
Suzanne Hetten	National Honor Society	\$1,000.00
Deidra Herbert	Newspaper Advisor	\$2,863.00
Meredith Kester/ Linda MacGill	Peer Mentors	\$550.00 (\$275.00 each)
Daniel Smale	Pep Band Director	\$700.00
Gabrielle Smith	Pep Club (Zephyr Nation)	\$1,000.00
Jennifer Bodnar	S.A.D.D.	\$700.00
Steven Adams	Scholastic Scrimmage	\$1,091.00
Carol Jo Reitz	School Store Manager	\$550.00

14. ADMINISTRATIVE MATTERS – continued

F. Approve Club/Extracurricular Advisors - continued:

For the 2018 – 2019 School Year - **High School - continued:**

<u>Advisor</u>	<u>Club/Music</u>	<u>Compensation</u>
Christina Stoudt	Science National Honor Society	\$700.00
Justin Boardl	Science Olympiad	\$925.00
Jessie Bucchin	S.E.R.V.E.	\$700.00
Michael Yadush	Ski Club	\$700.00
Michelle Le	Spanish Club	\$700.00
Michelle Le	Spanish National Honor Society	\$700.00
Carolyn Radon/Michelle Le	Student Council Advisors	\$2,800.00
Michelle Le		(\$1,400.00 each)
Jason Grear	Student Forum	\$700.00
Deidra Herbert	Studio Club	\$1,000.00
Timthy Cunningham	Weight Team Coach	\$1,362.00
Edward Hong	Choral Director	\$4,962.00

<u>Advisor</u>	<u>Pilot Club</u>	<u>Compensation</u>
Timothy Cahalan	Dungeon and Dragons	Pilot
Ronald Bealer	Engineering Club	Pilot

<u>Advisor</u>	<u>Club/Music</u>	<u>Compensation</u>
Randi Kaplan	Spring Musical Producer	\$1,650.00
Randi Kaplan	Spring Musical Stage Director	\$1,650.00
Edward Hong	Spring Musical Music Director	\$1,150.00
Randi Kaplan	Spring Musical Art Director	\$635.00
Randi Kaplan	Spring Musical Rehearsal Accomp.	\$950.00
Melissa Keiser	Spring Musical Choreographer	\$950.00

<u>Advisor</u>	<u>Position</u>	<u>Compensation</u>
Kirsten Franciscovich	Marching Band Color Guard	\$1,878.00
Matthew Tanzos, Jr.	Marching Band Director	\$6,410.00
Matthew Tanzos, Sr.	Percussion Arrange/Instructor	\$1,878.00
James Walter	Marching Band Winds Director	\$1,878.00

<u>Advisor</u>	<u>Position</u>	<u>Compensation</u>
Matthew Tanzos, Sr.	Percussion Assistant Instructor	\$1,557.00
Kirsten Franciscovich	Guard Instructor	\$1,557.00
Matthew Tanzos, Jr.	Indoor Percussion Instructor	\$1,557.00
Matthew Tanzos, Jr.	Jazz Band Director	\$780.00
Matthew Tanzos, Jr.	Percussion Ensemble Director	\$510.00
Matthew Tanzos, Jr.	Symphonic Band Director	\$644.00

14. ADMINISTRATIVE MATTERS – continued:

F. Approve Club/Extracurricular Advisors – continued:

For the 2018 – 2019 School Year - **High School – continued**

	<u>Volunteers</u>	
Vincent Preis	Colorguard Tech	Volunteer
Elizabeth Burnett	Colorguard Tech	Volunteer
Justin Tanzos	Percussion Tech	Volunteer
Holly Crosslin	Percussion Tech	Volunteer
Brian Majka	Marching Tech	Volunteer
Reagan Miller	Marching Tech	Volunteer
<u>Advisor</u>	<u>Club/Music</u>	<u>Compensation</u>
Kimberly Tanzos	Marching Tech	Volunteer
Michael Tanzos	Music Tech	Volunteer
Stephen Brown	Visual Coordinator	Volunteer

For the 2018 – 2019 School Year - **Middle School:**

<u>Advisor</u>	<u>Club/Music</u>	<u>Compensation</u>
Trevor Pinho/ Emily Pisco/ Elizabeth Eck	Aavidum Club	\$700.00 (\$233.33 each)
Daniel Danneker	Art Club	\$700.00
Elizabeth Eck	Dance Club	\$700.00
Corey Frantz/ Jamie Brobst	Leo Club	\$700.00 (\$350.00 each)
Samantha Neas	Science Olympiad	\$1,250.00
Rhiannon Sorrentino	Science Olympiad	\$600.00
Nicholas Bender	Ski Club	\$700.00
Julie Rutt	Student Council	\$700.00
Lisa Barr	Student Council	\$700.00
Elizabeth Eck	Student Council	\$700.00
Daniel Danneker	Yearbook	\$700.00
Donald Ryan	Choral	\$550.00
<u>Advisor</u>	<u>Club/Music</u>	<u>Compensation</u>
Shawn Wydrzynski	Choral	\$550.00
Matthew Tanzos	Instrumental	\$550.00

14. ADMINISTRATIVE MATTERS – continued:

F. Approve Club/Extracurricular Advisors – continued:

For the 2018 – 2019 School Year - **Zephyr:**

<u>Advisor</u>	<u>Club/Extracurricular</u>	<u>Compensation</u>
Hollie Matejcek/ Crista Billowich	Key Club	\$700.00 (\$350.00 each)
Simone Granison/ Ashley Koren	Girls on the Run Club	\$700.00 (\$350.00 each)
Charles Matz Frank Piff	Art Club Yearbook	\$700.00 \$550.00

For the 2018 – 2019 School Year - **Steckel:**

<u>Advisor</u>	<u>Club/Extracurricular</u>	<u>Compensation</u>
Michelle George/ Morgan Kelly	Yearbook	\$550.00 (\$275.00 each)

G. Approve Teacher Induction Participants:

Approve the following as participants in the Teacher Induction Program for the 2018 – 2019 school year as per the teacher’s contract:

<u>Mentor</u>	<u>Mentor Amount</u>	<u>Teacher</u>
Demi Ogozolek	\$1,250.00	Rebecca Darling
Janet Baker	\$1,250.00	Aubrey Miller
Bonnie Strauss	\$1,250.00	Kristen Hood
Dana Mensher	\$325.00	Victoria Bobyak
Crista Billowich	\$1,250.00	Stephanie Deibert
Elizabeth Long	\$325.00	Amanda Kusko
Frank Piff	\$1,250.00	Christine Laudato
Debby Zosky	\$1,250.00	Courtney Kokolus
Elizabeth Eck	\$950.00	Andrea Vassa
Jamison Barnhart	\$1,250.00	Robert Kiefer
Ronald Bealer	\$1,250.00	David Wacker
Christine Hahn	\$650.00	Wilford LeBaron
Jennifer Kupstas	\$1,250.00	Claire Surovi
Donna Genevese	\$625.00	Erin Reichenbach
Sophia Leinweber	\$625.00	Kristine George
Kenneth Schneider	\$625.00	Amy Wood
Clare Persing	\$625.00	Kaitlyn Mack
Monica Pangaio	\$625.00	Haley Arnold

14. ADMINISTRATIVE MATTERS – continued:

H. Approve Substitute Personnel:

Approve the attached list of substitute personnel for the 2018- 2019 school year. (Attachment J)

I. Approve Affidavits:

Approve the attached affidavits in order that the students may attend the Whitehall-Coplay School District during the 2018– 2019 school year. (Attachment K)

J. Approve Residency of Institutional Children:

Acknowledge residency of the attached and their legal guardians as residents of the Whitehall-Coplay School District while receiving education at the stated institutions as per the attached confidential list. (Attachment L)

Roll Call

Moved: Mr. Leiner; Seconded Mr. Shields,

Vote: Yes 7, No 0, Abstention 1 (Koren), Absent 1.

15. SUPERINTENDENT’S REPORT

A. Induction/Opening of School – Dr. Hackett

Dr. Hackett noted that school will begin next week for teachers. There are 23 new teachers receiving Induction. Dr. Hackett reviewed the first three days of the Professional Development schedule.

16. OTHER MATTERS/INFORMATION

No Other Matters were presented.

17. UPCOMING MEETING DATES

Monday, August 27	Committee Meetings Finance/Personnel Education/Student Activities Operations/Transportation	4:00 p.m.
Monday, September 10	School Board Meeting	7:00 p.m.
Monday, September 24	Committee Meetings Operations/Transportation Finance/Personnel Education/Student Activities	4:00 p.m.

18. ADJOURNMENT

A motion by Mr. Leiner, seconded by Mr. Fonzone, to adjourn. The meeting adjourned at 7:28 p.m.

Respectfully Submitted,

J. Michael Malay, Jr.
Board Secretary