

WHITEHALL-COPLAY SCHOOL DISTRICT

School Board Meeting Minutes Monday, April 9, 2018 – 7:00 p.m.

1. **CALL TO ORDER**.....President Wayne Grim

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**

3. **ATTENDANCE (ROLL CALL)**

The meeting was called to order at 7:00 p.m. by the President, Mr. Grim.
Present were: Mr. Eberhart, Mr. Fonzone, Mrs. Gaugler, Mrs. Koren,
Mr. Leiner, Mr. Shields, and Mr. Williams.
Also present were Dr. Hackett, Mr. Schiffert, Mr. Malay, and Attorney Sultanic.
Absent: (1) Mr. Taschler

4. **NOTICE OF EXECUTIVE SESSION(S)**

A. Monday, April 9, 2018, 6:15 p.m., for discussion of personnel matters.

5. **MINUTES OF PREVIOUS MEETINGS**

A. The minutes of the March 12, 2018 School Board Meeting be approved as presented.

B. The minutes of the March 26, 2018 Education/Student Activities Committee,
Operations/Transportation Committee and Finance/Personnel Committee meetings be
approved as presented.

Moved: Mr. Fonzone; Seconded Mr. Leiner,
Vote: Yes 8, No 0, Abstention 0, Absent 1.

6. **RECOGNITIONS AND PRESENTATIONS**

A. Student Council President/Vice President – Genesis Perez, President

Ms. Perez noted that Mini THON was conducted on Saturday, April 7 with approximately 80 students in attendance. The donor drive raised \$4,423.42 and will remain open for donations through the end of June. Brayden Issermoyer raised the most funds independently with a total of \$300.00. In total they have raised \$9,124.21. Other initiatives to raise additional funds will include “canning” at the spring musical as well as a Chick-fil-A event. Students enjoyed the bounce house, multiple games, dancing and Zumba while attending Mini THON.

6. RECOGNITIONS AND PRESENTATIONS - continued

B. Operation Veteran Recognition - Dr. Hackett

Veteran honored: Mr. Richard Erbrick

Dr. Hackett recognized Navy veteran, Mr. Richard Erbrick. She read a short biography and his honorary diploma will be mailed to him.

C. Gockley Presentation – Mrs. Saylor

Mrs. Saylor and members of her faculty presented a Power Point of classroom activities.

7. CORRESPONDENCE TO THE BOARD

A letter was received from a parent, Ann Sywensky regarding current school safety concerns.

8. PUBLIC PARTICIPATION

No public participation on agenda items

9. FISCAL REPORT

A. Treasurer’s Report:

Accept the report of the Treasurer as follows: (Attachment A)

Balance as of 3/01/18	\$ 268,120.27
Receipts	\$ 2,665,932.18
Investments Matured	<u>\$ 6,700,000.00</u>
Total Cash Available	\$ 9,634,052.45
Expenses	\$ 7,937,815.32
Funds Invested	<u>\$ 1,000,000.00</u>
Cash Balance as of 3/31/18	\$ 696,237.13

B. Approve Bills and Salaries:

Approve the bills and salaries for the various funds. (Attachment B)

1. General Fund
2. Cafeteria Fund
3. Capital Projects Fund
4. Capital Reserve Fund

Roll Call

Moved: Mr. Leiner; Seconded Mr. Fonzone,

Vote: Yes 8, No 0, Abstention 0, Absent 1.

10. EXECUTIVE COMMITTEE MATTERS

A. Approve Submission to Pennsylvania Department of Education for Approval of Section 1504 (Act 80) Exceptions:

Approve the submission to Pennsylvania Department of Education for the approval of section 1504 (Act 80) exceptions. (Attachment C)

Moved: Mr. Leiner; Seconded Mrs. Gaugler,
Vote: Yes 8, No 0, Abstention 0, Absent 1.

11. FINANCE COMMITTEE MATTERS

A. Approve Resolution for Banking Services with Lafayette Ambassador Bank:

Motion to approve the resolution for banking services with Lafayette Ambassador Bank subject to solicitor's and administration's approval. (Attachment D)

B. Receipt of Independent Auditor's Reports:

Approve the Independent Auditor's reports for fiscal year ending June 30, 2017 as prepared by the District's auditor Buckno Lisicky & Company. Reports inserted in permanent minutes. (Attachment E)

C. Approve Renewal of Independent Auditing Service Agreement:

Approve renewal of the firm Buckno Lisicky & Company as independent auditors for the Whitehall-Coplay School District, for the years ending June 30, 2018 through June 30, 2020 (three years) as pursuant to their proposal for independent auditing services, dated March 13, 2018. (Attachment F)

Year ending June 30, 2018 \$38,500

Year ending June 30, 2019 \$39,000

Year ending June 30, 2020 \$39,500

Roll Call

Moved: Mr. Leiner; Seconded Mrs. Koren,
Vote: Yes 8, No 0, Abstention 0, Absent 1.

12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS

A. Approve Field Trip Request:

Vicky Ziatyk, German Club advisor, requests permission for approximately forty (40) students to travel Washington, D.C. to tour the Holocaust Museum, eat at a German restaurant and view D.C. Monuments on Saturday, April 7, 2018. Cost to the district: none.

Carol Jo Reitz, Business/Future Business Leaders of America Advisor at the High School, requests permission for two (2) students to travel to the State Leadership Conference in Hershey, PA on Monday, April 9, 2018 and return on Wednesday, April 11, 2018. Cost to district: transportation.

Matthew Tanzos, Band Director, requests permission for two (2) students to travel and participate in the PMEA All – States Band Festival at Eastern York High School in Wrightsville, PA on Wednesday, April 18, 2018. Cost to the district: use of one (1) school van.

Michele Le, Student Council Co-Advisor at the High School, requests permission for four (4) students to travel to the Penn State Children’s Hospital in Hershey, PA on Tuesday, April 24, 2018. Cost to district: 2 substitute teachers and transportation.

Tony Pangaio, Technology Teacher, requests permission for five (5) students to travel and participate in the State Computer Fair at Dickinson College in Carlisle, PA on Wednesday, May 23, 2018. Cost to the district: use of one (1) school van.

B. Policy Revision - Second Reading:

The following policy has been submitted as a second reading by the Education/Student Activities Committee. (Attachment G)

Section: Operations
Title: Food Service
Number: 808

C. Approve Adoption of Textbook:

Approve adoption of the following High School textbook:

1. Collections; Houghton Mifflin Harcourt, 2017
\$142,265.00 (English – grades 9, 10, & 11)

12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS - continued

D. Approve the Special Education Plan Report:

Approve the 2018-2021 Special Education Plan Report as part of the Comprehensive School Plan required by PA Department of Education. (Attachment H)

Roll Call

Moved: Mrs. Gaugler; Seconded Mrs. Koren,
Vote: Yes 8, No 0, Abstention 0, Absent 1.

13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS

A. Approve Carbon Lehigh Intermediate Unit #21 Facilities Plan Committee Report Resolution:

Approve the attached Carbon Lehigh Intermediate Unit #21 Special Education Facilities Plan Committee Report for the 2018-2019 school year as adopted by the Carbon Lehigh Intermediate Unit #21 Facilities Plan Committee on March 19, 2018. (Attachment I)

B. Approve Digital Scoreboard Contract:

Approve the Digital Scoreboard Contract between Whitehall-Coplay School District and Digital Scoreboard, LLC Costars vendor number 531112, contract number 032-025 subject to solicitor's and administration's approval. (Attachment J)

C. Approve Fiber Optic Network Expansion:

Approve the attached resolution accepting the bids for the Fiber Optic Network expansion for the Whitehall-Coplay School District. (Attachment K)

D. Approve TTC Cleaning Solutions Contract:

Approve the cleaning contract between Whitehall-Coplay School District and TTC Cleaning Solutions subject to solicitor's and administration's approval. (Attachment L)

Roll Call

Moved: Mr. Eberhart; Seconded Mr. Shields,
Vote: Yes 7, No 1 (Koren), Abstention 0, Absent 1.

14. ADMINISTRATIVE MATTERS

A. Approve Retirements/Resignations:

Approve the following retirements and resignations:

Robert Rex, Math paraprofessional at the Middle School, effective at the close of business April 6, 2018. (Resignation)

Jazlee Figueroa, Eighth Grade Inclusion paraprofessional at the Middle School, effective at the close of business May 10, 2018. (Resignation)

Shannon Ringenberger, Secretary at Steckel Elementary School, effective at the close of business June 13, 2018. (Resignation)

B. Approve FMLA Leaves:

Approve FMLA Leaves for the following:

Employee # 005886, Teacher at the High School, effective March 6, 2018 and not to exceed 12 weeks.

Employee # 031550, Teacher at the High School, effective April 9, 2018 and not to exceed 12 weeks.

C. Approve Compensated Professional Leave Extension:

Approve a Compensated Professional Leave Extension to the following:

Jennifer Liguori, Fourth Grade Teacher at Zephyr Elementary School, effective the first semester of the 2018-2019 school year.

D. Approve Compensated Professional Leave:

Approve Compensated Professional Leave for the following:

Karen Dojack, Reading Specialist at Steckel Elementary School, effective the first semester of the 2018-2019 school year.

Taylor Stefanyak, Health/Physical Education Teacher at Zephyr Elementary School, effective the first semester of the 2018-2019 school year.

Andrew Kline, English/Language Arts Teacher at the Middle School, effective the first semester of the 2018-2019 school year.

14. ADMINISTRATIVE MATTERS – continued

D. Approve Compensated Professional Leave - continued:

Erin Piff, Learning Support Teacher at the Middle School, effective the first semester of the 2018-2019 school year.

E. Approve Appointments:

Appoint the following appointments, upon the recommendation of the Administration, pending receipt of all credentials and clearances:

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
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TEMPORARY PROFESSIONAL

Jennifer MacDade	High School Spanish	\$47,485 B+15 Step 1 (pro-rated)	4/10/2018
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(Replacing Brayden Cressman - resigned)

LONG TERM SUBSTITUTE (45-89 DAYS)

John Stoverink	High School Biology	\$150.00	3/19/2018
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(Replacing employee # 008250 – Health Sabbatical)

AFTERSCHOOL MONITOR

Vincent SantaMaria	Middle School	\$36.00/hour 5hrs/weekly	4/3/2018
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(New Position)

PARAPROFESSIONALS

Christina Tabarani	Middle School 6 th grade Inclusion	\$18.34 27.5hrs/weekly	4/4/2018
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(Replacing Charisma Christman - resigned)

14. ADMINISTRATIVE MATTERS – continued

E. Approve Appointments - continued:

Appoint the following appointments, upon the recommendation of the Administration, pending receipt of all credentials and clearances:

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
CAFETERIA			
Sandie White	High School	\$12.75 3 hrs. /daily	4/10/2018
(Replacing Josanah Martinez - resigned)			

F. Approve Coaches:

Appoint the following coaches for the 2018-2019 season pending receipt of all credentials and clearances.

<u>Coach</u>	<u>Sport</u>	<u>Compensation</u>
1. Jeff Jones, Head Coach	Boys Basketball	\$8045
2. Pete Rile, Head Coach	Swimming	\$6000
3. Eric Budge, Head Coach	Girls Volleyball	\$4500
4. Tim Cunningham, Head Coach	Wrestling	\$6410

G. Approve Substitute Personnel:

Approve the attached list of substitute personnel for the 2017-2018 school year. (Attachment M)

H. Approve Affidavits:

Approve the following affidavits in order that the students may attend the Whitehall-Coplay School District during the 2016-2017 school year. (Attachment N)

I. Approve Tutorial Agreements with National Hospital for Kids in Crisis:

Approve the Tutorial Agreements between Whitehall-Coplay School District and the National Hospital for Kids in Crisis for the provision of education services for resident pupils. (Attachment O)

14. ADMINISTRATIVE MATTERS – continued

J. Approve Teacher Induction Participants:

Approve the following as participants in the Teacher Induction Program for the 2017-2018 school year as per the teacher’s contract:

<u>Mentor</u>	<u>Mentor Amount</u>	<u>Teacher</u>
Justin Tice	\$195.00	John Stoverink

Roll Call

Moved: Mr. Leiner; Seconded Mr. Williams,
Vote: Yes 8, No 0, Abstention 0, Absent 1.

15. SUPERINTENDENT’S REPORT

1. PTO Plus Report

No PTO Plus report given by Mrs. Fillman.
Mrs. Gaugler announced that the Harlem Wizards Basketball game has been rescheduled for Friday, April 20, 2018. The doors will open at 6:00 p.m. and the game begins at 7:00 p.m.

16. UPCOMING MEETING DATES

Monday	April 23	Committee Meetings Finance/Personnel Education/Student Activities Operations/Transportation	4:00 p.m.
Monday	May 7	School Board Meeting	7:00 p.m.
Tuesday	May 29	Committee Meetings Operations/Transportation Finance/Personnel Education/Student Activities	4:00 p.m.

17. OTHER MATTERS/INFORMATION ITEMS

No other Matters/Information presented

18. ADJOURNMENT

A motion by Mr. Leiner, seconded by Mr. Fonzone, to adjourn. The meeting adjourned at 7:38 p.m.

Respectfully Submitted,

J. Michael Malay, Jr.
Board Secretary