



Whitehall High School Theater  
3800 Mechanicsville Road  
Whitehall, PA 18052  
Email: [whitehalltheater@gmail.com](mailto:whitehalltheater@gmail.com)

Dear Whitehall Theater Patron,

In response to the COVID-19 pandemic, all Pennsylvania K-12 schools are closed for the remainder of the academic year. Unfortunately, with the timing of the closure and the strict limitations on gatherings, the Whitehall Theater Department has made the difficult decision to cancel their production of *Rodgers and Hammerstein's Cinderella*.

Whitehall Theater is happy to refund any ticket and sponsorship sale upon request. Online ticket sales can be refunded at face value at [showtix4u.com/events/whitehalltheater](http://showtix4u.com/events/whitehalltheater). For cash or check purchases, please email the name associated with the order, the ticket purchase total, and a personal mailing address to [whitehalltheater@gmail.com](mailto:whitehalltheater@gmail.com). All prior inquiries and refund requests will need to be resubmitted with this information. Refund checks will be mailed as soon as possible, however, we ask for your patience during this unprecedented situation.

Alternatively, we would like to offer the option of donating your ticket and/or ad purchase amounts. Many performing arts groups have no contingency budget for civil emergencies. To help with the financial impact performance cancellations will have on the department, you can choose to contribute your money back as a charitable gift. All patrons will receive a tax receipt in return for their generous contribution. To change your purchase to a tax deductible donation, please email the following information to [whitehalltheater@gmail.com](mailto:whitehalltheater@gmail.com): the name associated with the order and/or business, the purchase total, and a personal and/or business address.

We appreciate your consideration, as your donations ensure the work we do on stage for the school and community continues.

Sincerely,  
Whitehall Theater Department